

Public Document Pack

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



To: Cllr Hilary Isherwood (Chair)

CS/NG

Councillors: Haydn Bateman, Peter Curtis,
Chris Dolphin, Ian Dunbar, David Evans,
Veronica Gay, Cindy Hinds, Ray Hughes,
Joe Johnson, Colin Legg, Nancy Matthews,
Ann Minshull, Paul Shotton and Carolyn Thomas

27 November 2014

Sharon Thomas 01352 702324
sharon.b.thomas@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 3RD DECEMBER, 2014** at **10.00 AM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

AGENDA

1 **APOLOGIES**

2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

3 **MINUTES** (Pages 1 - 10)

To confirm as a correct record the minutes of the meeting held on 22 October 2014.

County Hall, Mold. CH7 6NA
Tel. 01352 702400 DX 708591 Mold 4
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NR
Ffôn 01352 702400 DX 708591 Mold 4
www.siryfflint.gov.uk

The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 4 **HERITAGE BUILDINGS** (Pages 11 - 22)
Report of Chief Officer (Planning and Environment) enclosed.
- 5 **MERSEY DEE ALLIANCE** (Pages 23 - 26)
Report of Chief Officer (Community and Enterprise) enclosed.
- 6 **MID YEAR CHIEF OFFICER PERFORMANCE REPORTS** (Pages 27 - 64)
Report of Environment and Social Care Overview and Scrutiny Facilitator enclosed.
- 7 **QUARTER 2 IMPROVEMENT PLAN MONITORING REPORTS** (Pages 65 - 122)
Report of Environment and Social Care Overview and Scrutiny Facilitator enclosed.
- 8 **FORWARD WORK PROGRAMME** (Pages 123 - 128)
Report of Environment and Social Care Overview and Scrutiny Facilitator enclosed.

ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE **22 OCTOBER 2014**

Minutes of the meeting of the Environment Overview and Scrutiny Committee of the Flintshire County Council held at County Hall, Mold on Wednesday, 22 October 2014

PRESENT: Councillor Hilary Isherwood (Chair)

Councillors: Haydn Bateman, Peter Curtis, Chris Dolphin, Ian Dunbar, David Evans, Veronica Gay, Cindy Hinds, Ray Hughes, Joe Johnson, Nancy Matthews, Ann Minshull, Paul Shotton and Carolyn Thomas

SUBSTITUTION:

Councillor Dave Mackie for Colin Legg

ALSO PRESENT:

Councillor Richard Lloyd attended as an observer

CONTRIBUTORS:

Cabinet Member for Environment, Cabinet Member for Economic Development, Cabinet Member for Waste Strategy, Public Protection and Leisure, Chief Officer (Community and Enterprise), Chief Officer (Planning and Environment) and Chief Officer (Streetscene and Transportation)

Mr. Nick Taylor and Mr. Mike Dodd for minute number 25

Parking Services Manager for minute number 26

Enterprise Manager & Economic Development Manager for minute number 27

IN ATTENDANCE:

Environment and Social Care Overview & Scrutiny Facilitator and Committee Officer

Prior to the start of the meeting, the Chief Officer (Planning and Environment) circulated information to Members on Enforcement cases which had been requested at the previous meeting.

23. DECLARATIONS OF INTEREST

Councillor Peter Curtis declared a personal interest in agenda item 4 (West Flintshire Community Enterprises – presentation) as he was the Secretary of the West Flintshire Community Enterprises.

Councillor Carolyn Thomas declared a personal interest in agenda item 6 (Improvement Plan Monitoring Report) as she was on the Board of Cadwyn Clwyd.

24. MINUTES

The minutes of the meeting of the Committee held on 17 September, 2014 had been circulated to Members with the agenda.

Matters Arising

Councillor Carolyn Thomas asked that it be noted that she strongly supported the staffing structure for Planning and Environment and requested that the minutes be amended to reflect her comment.

RESOLVED:

That subject to the suggested amendment, the minutes be approved as a correct record and signed by the Chairman.

25. WEST FLINTSHIRE COMMUNITY ENTERPRISES

The Chief Officer (Community and Enterprise) introduced Mr. Nick Taylor, Chair of West Flintshire Community Enterprises (WFCE) and Mr. Mike Dodd, Social Enterprise Development Lead Officer to Communities First.

Mr. Taylor and Mr. Dodd provided a detailed presentation on the WFCE the main features of which were:-

- Background
- Current and Planned Projects
- Arts & Crafts Mill
- Bubble Gum
- Artisan Shop
- Future Plans and Opportunities
- Greenfield Docks

Councillor Nancy Matthews sought clarification on how WFCE was funded and the sort of grants that could be applied for. Mr. Dodd explained that £100,000 funding had been provided to set up West Flintshire Community Enterprises (WFCE). He added that WFCE charged rent on the office space above the Artisan Shop and for delivery of training in the IT suite/training room which would provide WFCE with an income. Mr. Dodd said that it was more important to break even in the first year rather than make a profit and it was hoped that the revenue from the Artisan shop would increase in line with increases in the rent for the shop. Mr. Taylor explained that bids were submitted in association with other partnerships which was a positive way of submitting an application. Mr. Dodd confirmed that WFCE did not employ a grant funding officer.

Councillor Chris Dolphin referred to his ward and felt that he would like to discuss issues relating to Social Enterprise in Carmel and Whitford with Mr. Taylor and Mr. Dodd. He commented on the work undertaken in the Greenfield Docks area and asked whether it was problems with planning permission that were preventing the work progressing. He supported the proposals suggested in the presentation but queried why the process was taking so long. Councillor Dolphin also felt that the issue relating to the transfer of the asset of the Old Gatehouse needed to be resolved.

The Cabinet Member for Environment raised significant concern about the comments of Councillor Dolphin in relation to the Planning Department and referred to the process that needed to be followed when submitting a planning application. Mr. Dodd indicated that discussions had taken place with Planning Officers and progress had been made. The Chief Officer (Planning and Environment) advised that officers would undertake discussions with any potential developers and added that he was happy to address any problems which had arisen.

Councillor Joe Johnson asked for further information on the Construction Skills Certification Scheme (CSCS) and where the cards could be obtained from. Mr. Dodd said that the cards were currently only available from offices in Rhyl or Sandbach but that he was to apply for a licence to deliver them in Holywell. He also commented on the fee for the cards and how this could be funded for those unable to afford it.

The Chief Officer (Community and Enterprise) commented on the Welsh Housing Quality Standard (WHQS) programme and suggested that the proposed CSCS Testing Centre could be used to deliver the contractual training requirements for the programme.

Councillor Peter Curtis spoke of his background with the Communities First project and his involvement with the WFCE. He commented on the work which had been undertaken with Planning on the Greenfield Docks project and added that it was necessary to identify whether there was contamination on the site. The café facility in the Artisan shop, which provided wholesome food at a reasonable cost, had been extremely successful. He said that initially WFCE had been seen as a threat to Communities First but he was pleased to report that both projects were working hand in hand. He encouraged other Members to undertake a community enterprise in their area.

On the issue of asset transfer and social enterprises, Councillor Carolyn Thomas said that it was important that information was available to provide details which included who to contact and where grants could be obtained from. The Cabinet Member for Environment confirmed that a pack containing all of the required information was being prepared and would be shared with the Committee once it was available. He appreciated that there were legal issues which could slow down the process of asset transfer but added that the Chief Officer Team were aware of the need to streamline the process. The Cabinet Member for Waste Strategy, Public Protection and Leisure added that the Flintshire Local Voluntary Council would also be able to assist with information on community asset transfer. Councillor Veronica Gay queried whether One Voice Wales could also be included in any details on asset transfer. Councillor Curtis spoke of the importance of having a person who had experience of preparing grant applications to ensure all available funding was sought.

The Chair thanked Mr. Dodd and Mr. Taylor for their presentation and suggested that an update on WFCE could be provided in the future.

RESOLVED:

That the presentation be received.

26. 12 MONTH PROGRESS REPORT FOLLOWING THE INTRODUCTION OF CIVIL PARKING ENFORCEMENT MEASURES

The Chief Officer (Streetscene and Transportation) introduced the report to provide Members with an update on the progress of the Civil Parking Enforcement (CPE) arrangements since the launch of the service in October 2013. He introduced Joanna Jones, the Parking Services Manager to the Committee.

The Parking Services Manager detailed the background to the report and explained that five Civil Parking Enforcement Officers (CPEO) were employed by the Council. The CPEOs worked a flexible 37 hour week with a Summer/Winter shift pattern which covered seven days of the week. They were provided with personal video monitoring equipment and they carried a lone working personal safety device. The Police had been required to provide assistance to deal with verbal abuse from members of the public on three occasions, one of which was still ongoing.

The daily routes of the CPEOs were created from information/complaints gathered from Councillors, Police, Headteachers and members of the public and every effort was made to ensure that where possible each town in the County was visited each week? . Specific problem areas were patrolled more regularly and this included patrols around schools at the start and end of the school day. The income received from on-street enforcement was allocated within the CPE financial model to offset associated costs and it was important to ensure that the model was sustainable and reported a break-even financial position on an annual basis. The Parking Services Manager also referred to the Wales Penalty Processing Partnership (WPPP) which was hosted by Denbighshire County Council to process the penalty notices that were issued. There had been a significant increase in usage in all car parks across the County over the past year and the number of penalty notices had fallen in certain areas.

The Chief Officer (Streetscene and Transportation) advised that it was proposed that a pilot Resident Parking Scheme be introduced in an area of the County, which had not yet been identified, where such parking problems were currently being experienced. A report would be submitted to this Committee on the outcome of the pilot scheme once it had been completed to establish whether the scheme would be rolled out across the County. He also advised that a report on the Blue Badge scheme was to be submitted to Cabinet in November 2014 with details on the assessment criteria and the proposals of the service by the CPEOs.

Councillor Haydn Bateman thanked the Parking Services Manager for the report. He sought clarification on how prevention of parking on grass verges and pavements was being undertaken. The Parking Services

Manager explained that CPEOs could only issue a penalty notice if there was a traffic restriction in place in front of the vehicle and that it would be a matter for the Police if a traffic restriction was not in place. On the issue of the location for the pilot Resident Parking Scheme, Councillor Bateman suggested that Stanley Street in Mold be considered. Councillor Dave Mackie, on behalf of Councillor Mike Peers, asked that Church Road in Buckley and Drury Lane in Drury be put forward as possible areas for the pilot scheme. The Cabinet Member for Environment commented on other suggestions that he had received.

In response to a comment from Councillor Ian Dunbar about a problem in his ward of parked cars which blocked the road, the Chief Officer (Streetscene and Transportation) advised that CPEOs could only issue a penalty notice if the vehicles were parked illegally and asked Councillor Dunbar to provide him with the details following the meeting. The Cabinet Member for Environment indicated that unless traffic regulation orders were in place, the CPEOs were unable to issue a penalty notice.

Councillor Carolyn Thomas referred to the provision of new yellow lines in the County and asked whether CPEOs would issue fines for dropping of litter. She highlighted paragraph 3.08 where it was reported that the policy on reintroducing car park charges at towns in the County other than Mold, which already charged for parking, may have to be reconsidered in the future. The Cabinet Member indicated that a report was to be submitted to Cabinet which recommended the introduction of charging for every Council car park across Flintshire. On the issue of yellow lines, the Chief Officer (Streetscene and Transportation) said that a large number of requests for new road markings had been received and work was ongoing to prioritise the requests.

Councillor Ann Minshull asked if the CPEOs experienced any language difficulties when dealing with parking issues. The Parking Services Manager responded that some problems were experienced but the CPEOs had not identified it as a major concern.

On the issue of the pilot Resident Parking Scheme, Councillor Dave Evans felt that the criteria for the scheme should be sent out to all Councillors to allow them to put forward suggestions in their wards. The Chief Officer (Streetscene and Transportation) said that only one scheme would be chosen for the pilot scheme and that Members would have the opportunity to put forward their suggestions for the second phase of the project. The Cabinet Member for Environment indicated that the report considered at Cabinet had given delegated authority to officers to choose an appropriate area for the pilot scheme and that asking Members for their suggestions at this stage could delay the process. Councillor Veronica Gay reiterated the request for the criteria to be sent to all Members. Councillor Evans also requested details of the locations for on and off street parking fines and whether information on parking hotspots was being analysed and whether this would be used to eliminate future problems. The Chief Officer (Streetscene and Transportation) confirmed that problem areas would be looked at and

alternative proposals considered. He added that the level of detail requested on parking problems could be provided.

Councillor Chris Dolphin asked if there would be a cost to residents for the Resident Parking Scheme permit. The Chief Officer (Streetscene and Transportation) confirmed that no proposals for charges had been submitted at this stage but that this would be reviewed once a pilot scheme area had been identified. Councillor Bateman indicated that a charge of £100 per property was imposed by Chester Council and that 70% of the residents had to agree to participate in the scheme before it could be implemented.

Councillor Joe Johnson referred to a number of double yellow lines which he did not feel were necessary and asked if the lines would be removed. The Chief Officer (Streetscene and Transportation) advised that requests for removal or inclusion of traffic markings would be prioritised and necessary consultation would be undertaken. Councillor Cindy Hinds commented on a problem in her ward, particularly during school start and finish times, where cars parked in an area outside old age pensioner's bungalows had caused a problem for an ambulance which needed to access a property. The Cabinet Member for Environment spoke of traffic restriction orders and said that enforcement would be used in areas where the orders were in place but breached.

In referring to the small number of CPEOs employed by the authority, Councillor Veronica Gay asked how they could deal with the large number of problem areas around schools and asked if consideration had been given to employing CPEOs in partnership with Town and Community Councils to allow them to concentrate on particular areas. She also referred to the lack of disabled parking areas in Saltney and asked if this was to be reviewed. The Chief Officer (Streetscene and Transportation) requested that Councillor Gay provide him with the details following the meeting.

Councillor Peter Curtis referred to parking issues in his ward and said that there was a need for flexibility and common sense approach as some cars were wider than the spaces provided in the car parks. He sought clarification on the Blue Badge Scheme and was advised by the Parking Services Manager that Flintshire employees would be carrying out the assessments for the badges. The Chief Officer (Streetscene and Transportation) advised that a report which was to be submitted to a future meeting of Cabinet would provide more details.

RESOLVED:

- (a) That the progress of the CPE Service in the first year since its launch be noted; and
- (b) That a further report providing feedback on the pilot Residents Parking Scheme is brought to a future meeting once a full evaluation has taken place.

27. IMPROVEMENT PLAN MONITORING REPORT

The Chief Officer (Community and Enterprise) introduced a report to consider elements of the 2014/15 Improvement Plan Monitoring Report relevant to the Committee for the period April to July 2014.

Representatives from each of the service areas gave a short presentation on the Improvement Plan progress, outlining the progress status, how the achievements would be measured and the actions/arrangements in place to control the risk. They also answered questions, as shown below, on each of the following service areas:-

- Business Sector Growth
- Town and Rural Regeneration
- Social Enterprise
- Traffic and Road Management
- Transport Infrastructure and Services
- Carbon Control and Reduction

Business Sector Growth

The Chair sought clarification on the number of new jobs that had been created and the Enterprise Manager explained that the total was made up of full and part time posts.

On the Implementation of the “masterplan” for the Northern Gateway site to facilitate development of a key part of the Enterprise Zone, the Chief Officer (Community and Enterprise) advised that funding had now been confirmed for the flood defence works and it was anticipated that the work, which had been delayed slightly, would commence shortly. It was hoped that the completion of this work would allow housing and economic development schemes to progress.

Councillor Paul Shotton welcomed the commencement of the works and the creation and safeguarding of jobs within the Deeside Enterprise Zone (DEZ). The Cabinet Member for Economic Development indicated that the 60% conversion rate in businesses investing in the area was the best result in the country for Enterprise Zones. Councillor Ian Dunbar welcomed the progress of the work on the DEZ.

The Chief Officer (Planning and Environment) advised that a diversion order for the right of way on the site was being finalised.

Town and Rural Regeneration

Councillor Nancy Matthews sought clarification on the supported renewal projects and the sustained community facilities which were referred to on page 29. The Economic Development Manager advised that he would provide full details following the meeting.

Councillor Paul Shotton gave congratulations on behalf of residents on the Vibrant and Viable Places programme which was underway across Deeside towns which had enhanced overgrown and tired areas.

Social Enterprise

The Environment and Social Care Overview & Scrutiny Facilitator advised that this area was led by the Chief Officer (Social Services) who was not able to be in attendance at this meeting. The Cabinet Member for Environment raised concern at this.

Councillor Carolyn Thomas requested that a report on Social Enterprise be submitted to a future meeting of the Committee. The Cabinet Member for Economic Development indicated that it was reported that a workshop event on Social Enterprise was to be held in October 2014.

Traffic and Road Management

In thanking Cabinet for the proposals for safer routes to schools and the 20 mph signs outside schools, Councillor Ian Dunbar sought clarification on whether the speed limit was compulsory. The Cabinet Member for Environment confirmed that some of the limits were mandatory and the Chief Officer (Streetscene and Transportation) advised that he would circulate a list of the mandatory speed limits to Members following the meeting.

Transport Infrastructure and Services

On the issue of the rural transport project, Councillor Carolyn Thomas raised concern that it was reported that development of the scheme would be through funding from Cadwyn Clwyd. She explained that this was no longer available as it had been returned to Welsh Government because it had not been spent. She sought assurance that if funding was available, it be applied for and used instead of being returned.

Councillor Veronica Gay referred to the Broughton cycleway and asked how it would affect traffic flow. The Chief Officer (Streetscene and Transportation) explained that the work would commence in January 2015 on the left hand side from Saltney to Broughton and it was expected it would be completed by the middle of March 2015. A one-way system for traffic would be in operation for the period of the work.

Carbon Control and Reduction

Councillor Paul Shotton queried whether any land in Flintshire County Council ownership had been identified as potential sites for renewable energy schemes. He also asked that a report on renewables be submitted to a future meeting of the Committee. The Cabinet Member for Environment indicated that a report had been submitted to Cabinet and suggested that a workshop be arranged once a list of sites had been agreed. A report could then be submitted to this Committee before the final decision on a location was taken.

The Chief Officer (Planning and Environment) explained that it was intended to review the Council's land holding and that this work would take a few months to complete. He confirmed that Local Members would be involved in discussions on proposed sites.

RESOLVED:

That the reports be received.

28. FORWARD WORK PROGRAMME

The Environment and Social Care Overview & Scrutiny Facilitator introduced the report to consider the Forward Work Programme for the Committee.

She advised Members that the site visit to Talacre and North Wales Food Project had been arranged for 2pm on Monday 17 November 2014. A letter providing details of the visit would be circulated to the Committee. The Chair suggested that a meeting could be held prior to any future site visits to encourage attendance on the visits.

The Environment and Social Care Overview & Scrutiny Facilitator detailed the reports to be considered at the meetings scheduled for 3 December 2014 and 14 January 2015. She explained that a site visit to a Household Recycling Centre (HRC) would take place in early January 2015 and in response to a query from Councillor Nancy Matthews, the Chief Officer (Streetscene and Transportation) advised that a report on all HRCs could be considered prior to the visit.

During earlier discussions, it had been agreed that reports on the following be submitted to future meetings:-

- Update on Flood Alleviation Scheme
- Renewable energy
- Blue Badge Scheme

The Chief Officer (Streetscene and Transportation) advised that he would be submitting a report on the Winter Maintenance Review to the 23 April 2015 meeting. Councillor Cindy Hinds asked that a workshop for Members be arranged on Community Enterprises. Following a query from Councillor David Evans about enforcement of alcohol free zones, the Chief Officer (Streetscene and Transportation) agreed to provide a response following the meeting.

RESOLVED:

That the Forward Work Programme be noted and amended to reflect the above suggestions.

29. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press in attendance.

(The meeting started at 10.00am and ended at 12.32 pm)

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Chair

FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY, 3 DECEMBER 2014**

REPORT BY: **CHIEF OFFICER (PLANNING AND ENVIRONMENT)**

SUBJECT: **HERITAGE BUILDINGS**

1.00 PURPOSE OF REPORT

1.01 To inform and raise Members' awareness of the issues, options, and approaches involved in the management and protection of heritage assets by the Built Conservation team within the Council. This includes the development of a Local Heritage Strategy, the principle of which Members are asked to endorse to allow further work to take place.

2.00 BACKGROUND

2.01 Heritage 'assets' comprise all of the different types of the historic environment such as buildings, monuments, sites, places, areas or landscapes which have a heritage interest. They include designated heritage assets, such as listed buildings and conservation areas, and assets identified by the local planning authority, such as buildings of local interest. The loss and deterioration of any historic asset is an important issue, summed up very well by Simon Thurley the Chief Executive of English Heritage, when he said ***"when a historic building is lost it's as though someone has rubbed out a bit of the past – something that made your street or village special will have gone forever"***.

2.02 Listed buildings form an important part of the overall historic environment, and are nationally important. They are classified by Cadw as:

Grade I - buildings of exceptional national significance;

Grade II* - particularly important buildings of more than special significance;

Grade II - of special interest warranting every effort to preserve them.

2.03 There are currently 1,032 listed buildings in Flintshire. These include structures such as limekilns, walls and fountains, and not just 'buildings' in the generally accepted sense of the word. The majority of these structures are in good condition, however some are in need

of repair. The repairs that are needed can range from critical works to prevent the loss of the building, through to fairly minor maintenance works which can help prevent any deterioration. It is important to note that the whole of a listed building is important – the exterior, interior, fixtures and fittings, and its setting – all of which can be recognised by Cadw as reasons to list the building.

- 2.04 Many buildings and structures at risk are not capable of economic use and with no economic incentive for owners to look after them, funding essential maintenance and repairs becomes a critical issue.
- 2.05 Cadw does provide funding towards surveys to identify listed buildings at risk in Wales and a register is prepared that shows which of these important buildings are at risk. Normally done on a 5 year cycle, listed buildings in Flintshire have previously been surveyed in 1999, 2005 and again in 2011. Essentially the survey applies a set of criteria to assess the physical condition and state of repair of a listed building, and when through neglect, decay and a lack of maintenance, buildings are found to be ‘at risk’, this is then categorised according to the severity of risk.
- 2.06 The table below shows the number of buildings considered to be at various categories of risk in Flintshire (2011 survey). The figures show that 133 buildings or structures (13% of all listed buildings within the County) are considered to be at some form of risk. The table also shows a further class of ‘vulnerable’ buildings, which whilst their condition in 2011 did not warrant a ‘risk’ classification, there was nevertheless a concern raised that without preventative maintenance or intervention their condition could deteriorate by the time of the next survey to justify a ‘risk’ classification.

Risk Level	Grade 1	Grade 2*	Grade 2	Total
At extreme risk			25	25
At grave risk			2	2
At risk	1	6	99	106
Total at risk	1	6	126	133
Vulnerable		8	128	136
Not at risk	26	65	672	763
TOTAL	27	79	926	1032

- 2.07 The 2011 survey also shows that the predominant types of buildings and structures classified at extreme risk are agricultural, domestic, outbuildings and boundary structures. These four types in fact account for 57% of all buildings at risk.
- 2.08 The protection of buildings at risk (and other historic assets) forms part of the Welsh Government’s Historic Environment Strategy Headline Action Plan (2013), the main focus of which is to:
- Establish an all-Wales condition review of heritage assets,

identifying those at risk;

- Promote the use of the Buildings at Risk Registers in targeting regeneration activity;
- Commission research on the existing arrangements for taking enforcement action over unauthorised works or neglect to historic buildings at risk - and consider options for strengthening action options;
- Launch 'Stop the Rot in Wales' - a campaign to arrest the ongoing decay of buildings at risk through protection and programmes to support 'first aid for buildings';
- Prepare new guidance for the conservation, care and conversion/modification of places of worship, including historic chapels;
- Work with partners in the Historic Environment Group to develop a climate change action plan for the historic environment of Wales;
- Prepare guidance on tackling heritage crime in Wales - including metal theft and vandalism;
- Commission an audit of industrial heritage assets at risk across Wales.

2.09 The Welsh Government is currently preparing a Heritage Bill for Wales which is due in spring 2015. This will seek to improve protection, increase transparency and accountability, and provide sustainable management of the historic environment. Draft proposals include collaborative working to find new uses for Listed Buildings at risk; targeting available funds towards historic assets most at risk; extending the use of urgent works notices to include occupied buildings if not in residential use.

2.10 Buildings become 'at risk' for a variety of reasons that can include a lack of understanding of the responsibilities that come with owning a listed building or other heritage asset, unintended consequences of actions, a lack of maintenance, wilful damage, or theft.

2.11 Conservation is about the management of the historic environment and the Council has an important role to play in protecting the historic environment. It is therefore essential to have a proactive approach to the protection and preservation of buildings at risk. This can, for example, include considering appropriate alternative or new uses for buildings.

3.00 CONSIDERATIONS

3.01 The Built Conservation team on behalf of the Council, take the issue of listed buildings at risk very seriously. Despite a lack of Council and Cadw funding to support the removal of buildings from the 'at risk' categorisation, the team endeavour to take a positive and sometimes creative approach to solving these difficult issues.

- 3.02 Where owners contact the Council about works to Listed Buildings or with an interest in purchasing one, the conservation section take a pro-active approach and also advise on maintenance and appropriate repairs e.g. Maes y Coed, Afonwen and Celyn Farmhouse, Carmel.
- 3.03 Also, when details are submitted for works to a listed building at pre-application stage, considerable time and effort is spent by the Conservation Section in advising and influencing architects and owners in order to achieve an appropriate scheme and a better outcome. (There is no charge for this.) e.g. The Piggeries at Nerquis Hall (at Grave Risk).
- 3.04 As a result of this approach and the actions of the conservation section, a number of listed buildings at risk now have Listed Building Consent for works which will remove them from the at risk register e.g. Pen y Bont, Mold (at Risk); Stable Block at Castle Hill Farm, Ewloe (at Grave Risk), Ebenezer Chapel, Milwr (at Grave Risk), Barn at Plas yn Llan, Cilcain (at Risk).
- 3.05 A number of other listed buildings at risk are currently the subject of discussions e.g. Siambur Wen, Trelawnyd (at Grave Risk), The Former Women's Land Army Hostel, Sealand (at Grave Risk), the Ice House at Mostyn Hall (at Grave Risk), Stable Block at Home Farm, Talacre Abbey (at Grave Risk). Appendix 1 contains a list of all of the buildings recorded at the highest levels of risk in the 2011 survey. This shows which have had some form of positive intervention (such as those noted above) in the time since the last survey, which may mean they are removed from the list at the next survey.
- 3.06 The Conservation section has a good working relationship with Cadw and work closely on schemes with them.
- 3.07 The Buildings at Risk survey also identifies those buildings considered 'vulnerable', as it is important to stop these vulnerable buildings deteriorating and entering a higher risk category. Often, improving maintenance and owners' understanding of a building can help prevent its deterioration. Cadw provides guidance in the form of 'Maintenance Matters' which is an on-line guide to maintaining historic buildings and allows for the creation of customised maintenance plans for buildings. It is proposed that the Council contacts owners of buildings that fall into this category to signpost them to this information. This also has a cost implication for the Council but the longer buildings are left needing repair or maintenance, the higher the cost of repair will be so preventing deterioration is vital.
- 3.08 The above are examples of what can be achieved by the Conservation Section without additional funding, however there are many listed buildings at risk which cannot be rescued by an informal approach and which require a formal approach, which has a resource and a cost implication.

Formal Processes and Local Authority powers

- 3.09 While owners of Listed Buildings are not under a legal obligation to maintain a building in good repair, there is an expectation that they understand the importance of the building and will endeavour to maintain it. The Local Authority does have powers to act to prevent deterioration and the procedures for this (if an informal approach does not result in a positive way forward) are outlined below.
- 3.10 **Urgent Works Notice** - Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 ('the 1990 Act') enables the Council to undertake any works which are urgently necessary for the preservation of a Listed Building in its area. However if the building is occupied, this can only be done to the parts of the building not in use. Urgent Works Notices should be restricted to emergency repairs to keep a building wind and weather proof and safe from collapse, or action to prevent vandalism or theft. Work should be kept to the minimum necessary and not involve the owner at great expense. They will usually comprise some, or all of the following:
- making the building weathertight;
 - enabling the building to dry out;
 - making the building safe from structural collapse;
 - action to prevent illegal entry, vandalism and theft.
- 3.11 The owner must be given a minimum of 7 days written notice of the intention to carry out the works, and the notice must describe the proposed works. Section 55 of the 1990 Act allows the Council to claim the costs back from the owner.
- 3.12 **Repairs Notice** - Section 48 of the 1990 Act allows the Council to serve a Repairs Notice on the owner which specifies the works needed for the proper preservation of the building. If after a period of not less than 2 months it is apparent that reasonable steps have not been taken for its proper preservation, the Council can begin Compulsory Purchase proceedings under Section 47 of the 1990 Act. There is no definitive list of the works that can be included within a Repairs Notice, and it should be noted that work undertaken by the owner should not be of a poor standard or incomplete.
- 3.13 **Exemptions** - Certain buildings and organisations are exempt from the above notices. These are:
- Crown land (although notices can be served in relation to any non-Crown interest e.g. leaseholders);
 - Ecclesiastical buildings in ecclesiastical use where exemption is retained under the Ecclesiastical Exemption (Listed Buildings and Conservation Areas) Order 1994;
 - Listed Buildings which are also Scheduled Ancient Monuments (provisions to secure urgent works to these are dealt with under

different legislation).

- 3.14 Other powers and measures which can be used to secure works to historic buildings include: A notice under section 215 of the Planning Act 1990 which requires the proper maintenance of land and buildings, where they adversely affect the amenity of the neighbourhood; other non-planning measures such as the Building Act where there are dangerous buildings and structures; and statutory nuisances under the Environmental Protection Act 1990.

Issues affecting the use of these powers

- 3.15 Notwithstanding the powers available to the Local Planning Authority, there are a number of issues that affect the ability of the LPA to exercise these powers effectively. These include:

- The statutory designation of heritage assets does not provide for the identification and protection of heritage assets of more local significance i.e. Buildings of Local Interest;
- An inability to 'incentivise' owners to take on the responsibility to maintain their buildings – up to 5 years ago, the authority had identified a small annual budget (around £50k) which was used as a Building Repair Grant to offer relatively small amounts to owners. Despite the maximum grant being no greater than £2k or £3k, it was sufficient to encourage many owners to seek the grant and provide their own funding to carry out essential repairs. This grant was lost to previous budget cuts and despite annual budget pressure bids being made, the Built Conservation service has not been successful in re-establishing the grant scheme;
- The powers available to the LPA are only really effectively used when the authority has the means to act in the event for example, that a notice is served on a listed building owner, but they are either unable or unwilling to comply with it. In such instances the authority needs the means to step in to carry out the essential works in the interests of preserving the building, however the service currently lacks any budget to draw on to fund such repairs and it is not prudent in the current financial circumstances to contemplate a budget overspend;
- 'conservation deficit' i.e. the funding gap between the cost of repairs and the end value of the building;
- Little experience in the use of Compulsory Purchase powers or Enforced Sale in relation to listed buildings at risk as these are complex legal processes which can also leave the Council with a potentially significant liability for the buildings acquired;
- Due to available resources, an inability to be anything more than reactive to the development control issues that relate to listed buildings. The preference would be to have sufficient resources to be more proactive in the monitoring of listed buildings, working with owners wherever possible, but having a dedicated enforcement resource to take positive action when necessary.

Built Conservation Service Aims and Outcomes

3.16 Despite these issues, the Council's Built Conservation service comprises a dedicated team with in-built resilience to changes resulting from current budget pressures and EVR processes. Despite the lack of a capital budget to support their work, the service continues to work towards a number of service aims or outcomes which include:

- Raising the profile of the historic environment and its importance to our culture, heritage and economic development;
- Reducing the number of Buildings at Risk;
- Removal of Buildings at Risk from the extreme risk category;
- Identification and management of historic assets owned by Flintshire County Council;
- Publicising successes in securing the rescue of Buildings at Risk, in particular high profile buildings;
- Contacting owners of buildings to highlight the issues involved in preserving these historic assets, and the assistance the service can give to owners;
- Maintain a close working relationship with Cadw and collaboration with other North Wales LPAs;
- Pursue all means to attract funding to assist with the management of the historic built environment;
- Development of a Local Heritage Strategy.

Case Study examples of buildings at Risk

3.17 The following case studies have been selected to represent the different types of listed building or structures that are at risk and the issues affecting their condition and maintenance, and the steps that have been taken to date to address these issues. These case studies will be further illustrated with the aid of power point photographs at the meeting on the 3rd December.

- **Pen y Cefn, Cilcain** – This is a minor gentry house dating back to the 17th Century. It was previously owned by an elderly farmer who refused the offer of grant assistance for emergency works and no works or maintenance was carried out. The then owner died several years ago and the house passed to a family member who put it on the market. It has so far failed to sell and the new owner has not undertaken any maintenance works so the house has continued to deteriorate. It is now at the point where if urgent works are not undertaken there will be serious structural damage. Cadw has in principle approved some grant money to undertake urgent works which could be made available to the Council. (Grade II, At Risk Category. The adjacent barn is also Grade II and in the At Risk Category).
- **Siambur Wen, Trelawnyd** – This is also a minor gentry house

dating back to the late 16th or early 17th Century. In the 1980's the house, although in need of work, was still habitable, but the owner died some years ago and the house has been in the hands of trustees since then. No work was done to stabilise the structure and as a result the roof collapsed and the house has become a ruin. An inappropriate proposal for enabling works was put forward by an agent working for the trustees as he was of the view that this was the only option. The site is not capable of accommodating such enabling development and the Council requested that the house be marketed to see if there is any interest, despite the agent insisting that there wouldn't be. The house has recently been put on the market and there has been considerable interest, however immediate stabilisation works are required. The Conservation Section are advising and assisting prospective purchasers (Grade II, At Grave Risk).

- **Plas Uchaf, Mostyn** – Plas Uchaf is a Grade II* listed building which is important both architecturally and historically. It dates back to at least 1603 and there is evidence of an earlier structure than that. The house was classed as 'at risk' in the 2011 survey because the roof and some other elements were in poor condition, and it was vacant. At the start of this year it came to the attention of the Conservation team that unauthorized works were being undertaken to the building. An immediate site visit revealed that the house had been the subject of major internal and external works that were totally inappropriate and which had completely destroyed much of the character and historic features on the building, as well as demolishing buildings to the rear of the house. A stop notice was issued and enforcement action is ongoing.
- **Dovecot, Leeswood** – Efforts have been made in the past by the Council to get a building preservation trust interested in the building without success. Previous to this the Conservation Officer discussed with Cadw accessing grant money towards restoration for e.g. holiday accommodation. The owners were sent Cadw's grant application forms to encourage them and the Conservation Officer offered to assist them completing the form but no progress was made. The building has continued to deteriorate. (Grade II, At Grave Risk).
- **Tombs in the Churchyard at Llanasa Church** – These are ivy clad but inappropriate methods of removing the ivy could damage them further. Where some ivy has already been removed the surface of the stone has been damaged. There has also been some structural movement of the stonework. (Tomb of William of Gwespyr – Grade II, Tomb of Hugo ap Robert – Grade II. Both in the At Risk category).
- **Bathhouse at Coed Du, Cilcain** – The Conservation Section has tried to contact the owners without success over the condition of

the structure and over works carried out to the drainage without approval. However no response has been received and the condition of the bath house continues to deteriorate even further and is at risk of being lost. (Grade II – At Grave Risk). Works are also needed on the main house but no response has been received in response to correspondence in relation to this either.

- **Old School, Northop** – There is a long history of difficult discussions with the owner. Listed Building Consent was granted for conversion to three dwellings but this has now lapsed, no works to prevent further deterioration have been carried out and the building condition is worsening. (Grade II, At Risk Category).

4.00 RECOMMENDATIONS

- 4.01 That Members note the content of this report and endorse the Built Conservation service outcomes listed in paragraph 3.16 of the report.
- 4.02 That Members support the development of a Local Heritage Strategy for Flintshire.

5.00 FINANCIAL IMPLICATIONS

- 5.01 There is presently no capital budget to support the work of the built conservation team. Even a modest annual budget for repair works would allow a much more proactive approach to be taken to the protection and preservation of listed buildings. Access to funding would also increase the chances of securing match funding from other sources.

6.00 ANTI POVERTY IMPACT

- 6.01 None.

7.00 ENVIRONMENTAL IMPACT

- 7.01 None.

8.00 EQUALITIES IMPACT

- 8.01 None.

9.00 PERSONNEL IMPLICATIONS

- 9.01 None.

10.00 CONSULTATION REQUIRED

- 10.01 The Council will need to consult on a Local Heritage Strategy when produced.

11.00 CONSULTATION UNDERTAKEN

11.01 None.

12.00 APPENDICES

12.01 Appendix 1 Schedule of Grave and Extreme Risk Listed Buildings

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

**Contact Officer: Andy Roberts
Telephone: 01352 703211
Email: andy.roberts@flintshire.gov.uk**

Flintshire Buildings at Risk 2011 Survey - Risk Categories 1 and 2

BUILDING/STRUCTURE NAME	COMMUNITY	GRADE	Status
Risk Score 1 - Grave Risk			
Dingle Cottage, Gadlys	Bagillt	II	One of 4 cottages - 2 have been restored to date with lbc approval
Ebenezer Chapel	Brynford	II	lbc approval renewed 2014
Lime kilns at Bryn Mawr	Brynford	II	Subject to consolidation works with external funding - lbc approved - no longer at risk
Bath House at Coed Du	Cilcain	II	See case study
Engine House at Hendre Quarry	Cilcain	II	
Bryn Awel, Pentre Halkyn	Halkyn	II	lbc approval & under restoration
Brick Kiln and Stack at Hendre Quarry	Halkyn	II	Listed in state of disrepair
Ore Dressing Shed at Hendre Quarry	Halkyn	II	Listed in state of disrepair
Taylor's Shaft Engine House at Hendre Quarry	Halkyn	II	Listed in state of disrepair
Ice House East of Registry Office, Rectory Lane	Hawarden	II	FCC
Former Stable Block at Castle Hill Farm, Ewloe	Hawarden	II	lbc approved & on site
Former Dovecote S of Leeswood Hall	Leeswood	II	Derelict - See case study
Ice House at Gyrn Castle	Llanasa	II	
Stable block at Home Farm, Talacre Abbey	Llanasa	II	Discussions but no progress
Mostyn Hall Ice House	Mostyn	II	Discussions but no progress
Gate piers and garden wall at Isglan Farm	Mostyn	II	
Barn and cow house at Isglan Farm	Mostyn	II	
Piggeries at Nerquis Hall	Nercwys	II	lbc appl under consideration
Dovecot at The Tower	Nercwys	II	
Adjoining Farm Buildings to S, Trefrwd Farm	Nercwys	II	lbc approved
Former Women's Land Army Hostel	Sealand	II	Discussions but no progress
Siamber Wen, Trelawnyd	Trelawnyd & Gwaenysgor	II	For Sale - See case study
Pentre Mawr Farmhouse , Trelawnyd	Trelawnyd & Gwaenysgor	II	Listed as derelict building
Former Cartshed in rear yard of Llys Mair	Whitford	II	Site visit needed
Limekilns, Garreg	Whitford	II	Surveyed
Risk Score 2 - Extreme Risk			
Bakehouse with attached former byre at Garnychain	Trelawnyd & Gwaenysgor	II	
Former Smithy, Chester Street	Mold	II	Inappropriate works undertaken - enforcement issues

Risk Score 1 - Grave Risk	
4	Dwellings
1	Chapel
4	Quarry buildings
3	Ice houses
2	Stable block
2	Limekiln
2	Dovecotes
1	Land army hostel
4	Farm buildings
1	Gate Piers and wall
1	Bathroom structure
Risk Score 2 - Extreme Risk	
1	Bakehouse and byre
1	Smithy

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY, 3 DECEMBER 2014**

REPORT BY: **CHIEF OFFICER (COMMUNITY AND ENTERPRISE)**

SUBJECT: **MERSEY DEE ALLIANCE**

1.00 PURPOSE OF REPORT

1.01 To update on the recent activity of the Mersey Dee Alliance.

2.00 BACKGROUND

2.01 An update report was presented to the Overview and Scrutiny Committee in June. This report describes key activities since that date and future and ongoing plans.

2.02 Earlier this year Mickledore produced a Growth and Investment prospectus which was welcomed and supported by the MDA; with recommendations that the MDA focus on cross border skills/labour market and transport priorities. It suggested dedicated resource for project management of skills and transport. The report also recommended additional focus on raising the profile of the MDA with UKTI, WG and other agencies, including the LEP's and EAB.

2.03 The MDA supported a North Wales EAB event on 26th June at the International Festival for Business in Liverpool. In addition, two further MDA business breakfast events have been held since the last update report with a further planned for 26th November. These meetings use a successful "elevator pitch" format to allow business to promote what they do and build networks. Locations change across the region and the number of attendees is very high and growing. Flintshire Business week hosted an event at Coleg Cambria on 8th October.

2.04 At the end of July Ken Skates AM, attended a meeting of the MDA, to discuss cross boarder employment and skills. He confirmed in writing later that WG is very supportive of regional partnerships and that the MDA skills and employment issues are integral to supporting the North Wales EAB Employment and Skills Plan. He extended an invitation to the MDA to attend the North Wales Advanced Manufacturing and Engineering Skills summit on 6th November.

2.05 In September, a number of MDA board members met the new Secretary of State for Wales, alongside North Wales political leaders

to discuss non devolved matters. This was a successful event in raising the profile of the MDA and its cross border benefit.

3.00 CONSIDERATIONS

3.01 At its most recent meeting, the MDA Board agreed that a new 3 year business plan will be developed for approval at the next board. The current plan was agreed in July 2012. The new plan will outline how the MDA can most effectively implement the priorities of the board. The main areas of focus for the business plan will be

1. Plans for high level strategic influencing/stakeholder engagement- this includes development of the MDA innovation network and engagement with the business community.
2. Labour market and skills-development of a cross border labour market plan, securing funding for cross border skills projects and programmes to meet the needs of major employers and growing SME's in key sectors.
3. Transport infrastructure and services-securing agreement and support for cross border transport priorities.

3.02 In addition, a number of more operational priorities have been agreed to help support the delivery of the strategic objectives, which are detailed below.

- A 2 year term of office for Chair and Vice Chair to aid continuity of leadership.
- That the MDA retains dedicated part time senior officer and admin support
- That Cheshire West Council on behalf of the MDA, recruits a part time Employment skills and strategy officer to work across the MDA geography on labour market and skills
- That a communications plan is developed by Dr Elizabeth Heywood
- Development of a co-ordinated cross border transport infrastructure priority plan

3.03 A number of governance issues have also been considered in recent months to maximise the effectiveness and engagement of the MDA across the broader region.

3.04 It has been suggested that the chair of the Deeside Enterprise Zone be invited to attend MDA meetings. Subject to WG support this will be accepted. Representatives from the North Wales EAB, the Liverpool City Region and Cheshire and Warrington LEP'S will also be invited as participating observers. Further education colleges will be offered joint membership with one seat on the board. Consideration is also being given to the role of "business advocates" on the board, as a

means of securing engagement with the business sector.

3.05 The North Wales EAB is currently considering its governance arrangements and whether the MDA should be invited to join its board in an observer capacity. Both of these arrangements would serve to strengthen MDA relationships with partners in North Wales.

3.06 Denbighshire County Council has indicated its intention (subject to full council approval in December) to resign its membership of MDA with effect from April 2015.

4.00 RECOMMENDATIONS

4.01 Committee is asked to note this report and the value of the MDA to the successful development of the Flintshire economy.

5.00 FINANCIAL IMPLICATIONS

5.01 The total annual budget for the MDA is circa £80k. This includes a 7k contribution from Flintshire. Budget provision has been made for this in 2015/16.

6.00 ANTI POVERTY IMPACT

6.01 A growing economy will help to reduce poverty.

7.00 ENVIRONMENTAL IMPACT

7.01 None associated directly with this report

8.00 EQUALITIES IMPACT

8.01 None associated directly with this report

9.00 PERSONNEL IMPLICATIONS

9.01 None associated directly with this report

10.00 CONSULTATION REQUIRED

10.01 None

11.00 CONSULTATION UNDERTAKEN

11.01 None

12.00 APPENDICES

12.01 None

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

**Contact Officer: Clare Budden
Telephone: 01352 703800
Email: clare.budden@flintshire.gov.uk**

FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY 3RD DECEMBER 2014**

REPORT BY: **ENVIRONMENT & SOCIAL CARE OVERVIEW & SCRUTINY FACILITATOR**

SUBJECT: **MID YEAR CHIEF OFFICER PERFORMANCE REPORTS**

1.00 PURPOSE OF REPORT

1.01 To consider the 2014/15 Mid Year Service Performance Reports produced at Chief Officer level for their respective portfolios. The reports cover the period April to September 2014.

2.00 BACKGROUND

2.01 The new style Improvement Plan adopted by Council in June 2013 which is aligned to the new three year Outcome Agreement, focuses on the priorities which are expected to have the most impact during 2014/15.

2.02 In addition to the Chief Officer performance reports, bi-annually Improvement Plan Monitoring Reports will be presented to Overview & Scrutiny Committees according to the priority area of interest.

3.00 CONSIDERATIONS

3.01 Copies of the detailed Mid Year Chief Officer Performance Reports are attached at Appendix 1 – Streetscene and Transportation, Appendix 2 – Planning and Environment and Appendix 3 – Community and Enterprise.

3.02 The contents of the Chief Officer reports include:-

- areas of positive performance;
- areas of concern;
- the Council Improvement Priorities that are not set as an in-year priority;
- progress for key projects and collaborative areas of work;
- risk summaries;
- reporting against findings from internal and external regulatory bodies e.g. Wales Audit Office, Care and Social Services Inspectorate Wales or Estyn; and
- performance against the statutory national performance indicators (NSIs and PAMs).

3.03 Analysis of performance against the Improvement Targets and NSIs is undertaken using the RAG (Red, Amber and Green) status. This is defined as follows:-

- RED – equates to a position of unacceptable performance
- AMBER – equates to a mid position where the performance has not achieved target but is within an acceptable level
- GREEN – equates to meeting or exceeding target

3.04 There are no high (RED) risk areas identified in the Chief Officer Team reports attached at Appendix 1 – 3.

4.00 RECOMMENDATIONS

4.01 That the Committee consider the 2014/15 Mid Year Service Performance Reports produced by the Chief Officers, highlight and monitor poor performance and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee who are responsible for the overview and monitoring of performance.

5.00 FINANCIAL IMPLICATIONS

5.01 None as a result of this report.

6.00 ANTI POVERTY IMPACT

6.01 None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

7.01 None as a result of this report.

8.00 EQUALITIES IMPACT

8.01 None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 Publication of this report constitutes consultation.

11.00 CONSULTATION UNDERTAKEN

11.01 Not applicable.

12.00 APPENDICES

- 12.01 Appendix 1 – Streetscene and Transportation
Appendix 2 – Planning and Environment
Appendix 3 – Community and Enterprise

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None.

Contact Officer: Margaret Parry-Jones

Telephone: 01352 702427

Email: margaret.parry-jones@flintshire.gov.uk

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Mid-Year Chief Officer Report

Report Author: Chief Officer – Streetscene and Transportation
Report Date: November 2014
Report Period: April to September 2014

Introduction

The Chief Officer report is produced on a half yearly basis and provided to Cabinet Members for review and assurance focusing on the 'business as usual'. The reports are provided for Overview and Scrutiny Committees as part of their Forward Work Programmes. Chief Officer reports compliment the Improvement Plan monitoring reports.

Chief Officer reports are exception reports which summarise the key information Members should be aware of, including both good and poor performance. Emerging issues / operational risks are also detailed. The reports are split into three distinct sections: -

1. Performance Overview - this section is used to give an overview of the progress being made towards delivery of key plans for the services which include those Improvement Priorities which do not have an in year focus i.e. these are not reported within the quarterly Improvement Plan monitoring. It is also used to highlight good news and key issues (including operational risks) arising. In addition, summary progress is given for key projects and collaborative areas of work.

2. Internal and External Regulatory Reports - this section summarises regulatory work reported in the half year and its outcomes and intended actions arising from recommendations.

3. Corporate Reporting - this section summarises the performance in relation to corporate issues i.e. Equalities and Welsh Language

Plus supporting appendices: -

Appendix 1- Performance Indicators - summary table of the key performance indicators used to manage the services. In addition, any NSI and PAM (statutory PIs) reported by the services are included.

Appendix 2 - High level (red) operational risk detail - completed full risk templates for those risks currently assessed as high (red).

Section 1 - Performance Overview

Areas of Positive Performance

Transport

Taith– The North Wales Regional Transport Consortium (Taith) ceased operations on June 30th 2014. The partnering authorities agreed that the Taith Joint Committee should continue to meet as a Board until at least December 2014 when a Ministerial Task Force is due to report on the future of transport delivery for the region. The Taith Board continues to monitor four key activity areas in respect of the regional co-ordination of transport services on behalf of the partnering authorities:

- Close down of the 2013-2014 Taith Programme (FCC Lead - now complete)
- Public and Community Transport (FCC Lead)
- Developing a Regional Transport Plan (Gwynedd Lead)
- Transforming Transport Project (Anglesey Lead)

The Ministerial Task Force is also Considering the following:

1. Improving Transport Connectivity - setting out the investment priorities for transport interventions in North Wales based around access to the region's three Enterprise Zones and key employment sites.
2. Integrated Transport Planning for North Wales (Governance) - future governance options for Transport, Economic Development and possibly Land Use Planning matters.
3. Rail Modernisation - Greengauge 21 exploring the economic benefits to be derived from different service patterns and levels of investment.

Flintshire Subsidised Bus Service Review – The review of subsidised bus services that commenced in February 2013, in response to funding reductions by WG, has now been completed and followed extensive public consultation. The arrangements were implemented in May and June 2014.

WG Funding for Bus Services – From 1st April 2014, the Regional Transport Services Grant (RTSG), which was formerly managed and administered by Taith, has been replaced by the Bus Services Support Grant (BSSG). Flintshire County Council was nominated as the host Authority for North Wales through which the grant is dispersed to commercial bus operators, community transport providers and the six Local Authorities.

Local Transport Plan - Under the Transport Act 2000 each Local Transport Authority must develop and implement policies for the promotion and encouragement of safe, integrated, efficient and economic transport facilities and services to/from and within their area. The Taith Board agreed in June 2014 that the best approach would be to refresh the existing Regional Transport Plan with Gwynedd County Council leading on the work. The North Wales strategic transport priorities will be delivered through a National Transport Plan which is

also currently being developed by WG with local transport priorities identified in the RTP following a stakeholder consultation exercise which will take place in December/January 2015.

School Transport

- Wheelchair Passport Scheme – The transportation team have now completed the implementation of the scheme for all existing wheelchair users on school transport (approx. 20 wheel chair users). The scheme aims to make travel for wheelchair users easier and safer.
- Recruitment of relief school transport escorts – Following approval in 2013-2014, 15 new relief school transport escorts have been recruited who will commence work in November/December 2014
- E - Tendering – School transport tenders will be issued to suppliers on 10th November 2014 for contracts commencing from February 2015
- Seat belt legislation – By 1st October 2014, seat belts must be fitted to every seat on dedicated buses used to transport learners to and from school (Safety on Learner Transport (Wales) Measure 2011). – completed

Fleet

The final phase of the Fleet Review Project which will deliver a single contract for the supply of all the Councils fleet requirement has been approved by Cabinet and the process has started to engage a specialist partner to assist with the procurement of the single contract which will commence early in 2015/16.

Driver training (CPC) for all HGV drivers in Streetscene has been completed by the deadline of 19th September 2014. **169 Drivers** from all sections of Streetscene, completed **7,200 hours** of classroom training in six months - provided by an in-house team of specifically trained Flintshire County Council employees. This equates to **845** driver training days completed.

Highways

All roads in the County have been inspected by staff from the service to assess the impact of the previous winter on the network and in order to produce the 2014-15 resurfacing programme, which commenced during June 2014. The programme is funded from the final year of the Welsh Government Prudential Borrowing Initiative (PBI) and the Councils own revenue budget and will be completed in January 2015.

The highway micro asphalt and surface dressing programmes have also been completed during the first six months of the year.

An independent survey of the Councils' classified road network has again revealed that Flintshire's roads are the best maintained in Wales.

All highway footways have also been Inspected in order to develop a footway resurfacing programme which is due to commence in November 2014. Approximately 1020 street light columns have been replaced as identified through structural testing. Both of these projects were funded through the WG PBI scheme.

Winter Maintenance - The Snow Ploughing Contract has been renewed this year until 2016 with the option of another 1 year's extension if required. 38 Snow ploughing routes have been allocated to individual local agricultural contractors. Highway Improvements. FCC was successful in obtaining WG funding for a number of Active Travel and general infrastructure improvements for the current year. All of the schemes are on track for completion before the end of the financial year.

Waste

Reported recycling figures have increased in the first 6 months of this year when compared to 2013/14 with the current rate at 58%. Landfill waste is also down on this time last year by 480 tonnes.

Recycling rates have increased at the Council's HWRC's from 58% to 62% for Quarters 1 and 2. This has been achieved partly through the introduction of a ban on vans using six of the eight sites which allows those sites where vans can be received to engage with the public to facilitate and encourage more recycling of their waste.

The new HWRC in Sandycroft will open in November which in turn will see the closure of both the Saltney and Queensferry sites in January 2015. The site has been constructed at ground level to allow access to all users without the need to use stairs or steps to access skips.

The Recycling Team have attended a number of local events during the summer in order to promote the service and provide containers to residents if they require them. The team have also carried out door knocking campaigns in areas of low participation specifically around the collection of food waste.

We have engaged a waste management company to review and make recommendations on the management of our landfill sites, gas engines and leachate facility. Early recommendations on leachate management have been introduced which has resulted in an improvement in the plants performance and we are now receiving income for third party leachate brought to the plant.

Driver operated weighbridge terminals were introduced in April at all of the Council's weighbridge sites. This allowed the relocation of the existing weighbridge operators to a monitoring suite in Alltami depot. The suite contains CCTV monitoring terminals that show live footage at all weighbridge sites and HWRC's. In addition, live tracking of both the waste collection rounds and the skip waste collection vehicles by officers located in the suite has improved the logistics resulting in greater efficiencies within the service.

Streetscene - The depots at Queensferry and Halkyn have been de-commissioned and discussions on the future of the sites are on-going. Part of Queensferry depot has been rented out to a local company on a short term arrangement.

Training - During the first half of the year 189 operatives undertook nationally approved training courses to help ensure the workforce is fully competent on the various duties they undertake.

Apprenticeships in Sustainable Resource Management - A pilot training programme has commenced and five waste operatives have been enrolled on the Sustainable Resource Management Apprenticeship Scheme. This apprenticeship programme follows an approved National Framework and allows operatives to achieve the qualification whilst undertaking their normal duties.

Areas of Concern

Subsidised Bus Service - WG have indicated that 2014-2015 was a transitional year for bus funding and it is unclear what funding arrangements will be put in place for 2015-2016 and whether there will be any further reductions

Concessionary Fares – Currently WG reimburses local authorities directly for the cost of the concessionary fares scheme but it has been reported that there may be a reduction in the fees for this administration both in the current financial year and beyond, which will have a significant impact on budgets.

Fleet -The OCRS (Operators Compliance Risk Score), which is the risk measure that VOSA applies to the operation of the fleet remained at 'GREEN' throughout the year for Road Worthiness, but has unfortunately dropped to 'AMBER' for overall Traffic scores due to paperwork and signage inconsistencies whilst transporting hazardous goods from HRC sites to a disposal site in Runcorn.

Waste - The Council failed to achieve the allocated Landfill allowance set by WG in 2013/14 and notification of this was received during the current reporting period. There has been no confirmation to date from WG that infraction fines will be applied. The reason for the Council missing the target was heavy snowfall in March 2013 which resulted in the suspension of collection rounds - with the material eventually being collected in 2013/14 reporting year. Income from dry recycling (Glass, plastic, paper/card and tin cans) has increased through improved procurement techniques, although recent downturn in markets for glass and steel continue to pose a risk to year end income targets.

Highways – The current WG PBI initiative is in its final year and there are currently no proposals to continue this funding support into future years. The additional funds have been a key element in improving the condition of the Highway Network and the loss of the funding will have an inevitable impact.

Improvement Plan (none in year priorities)

- Sustainable Transport – reported under the Transport Infrastructure and Services Improvement Plan sub-priority
- Civil parking enforcement – progress reported to Cabinet Oct 2014
- Sub-regional waste projects – reported under the Carbon Control and Reduction Improvement Plan sub-priority
- Streetscene Standards – Compliance with the Streetscene Standards stood at 80% at the mid year point. It is an on-going priority to improve the performance across all of the Standards.
- Managing litter and dog fouling – Number of FPN issued to be reported in

year end report

Key Projects

- Fleet Review – On track for delivery early 2015/16
- Construction of Sandycroft HRC – On programme to open November 2014
- Highway resurfacing scheme - On track for completion in January 2015
- WG funded transport schemes – On track for completion March 2015
- Talacre Shared Coastal Cycle route - Completed and formally opened
- Synchronisation of the traffic signals on the Deeside corridor - Substantially completed in the period

Collaboration / Partnership Working

- Trunk Road maintenance provision with all North and mid Wales Councils. Progress reported through NMWTRA Joint Committee
- NWRWTP & Food Waste Project - reported under the Carbon Control and Reduction Improvement Plan sub-priority

Summary of Operational Risks (from the above sections)

Risk Type	Risk Ref. and Description	Net Risk Score	Risk Trend	Target Risk Score & Date
Operational	Maintaining the Councils vehicle operator's Licence ('O' Licence)	A	↑	G April 15
Operational	Not achievement of Recycling and LAS targets	A	↑	G 2025
Project	NWRWTP (RAG represents overall risk level. A risk log is maintained and is regularly updated by the project board.)	A	↔	G 2018
Strategic	Loss of concessionary fares admin budget	A	↑	G May 2015
Operational	Volatility in the value of recyclable material	A	↑	G TBC

Section 2 - Internal and External Regulatory Reports

Report: QMS – Waste services

Date Finalised: July 2014

Conclusion: No major non- conformities raised

Recommendations: Minor areas for improvement

Summary

Continuing to hold the Quality Management Standard is an essential element of the Environmental Permit conditions

Report: QMS – Highway Functions

Date Finalised: September 2014

Conclusion: No major non- conformities raised

Recommendations: Minor areas for improvement

Summary

Continuing to hold the Quality Management Standard is an essential element to enable the authority to continue working on the Trunk Road network.

Section 3 - Corporate Reporting

Equality and Welsh Language

List the Equalities and Welsh Language Impact Assessments: -

(1) Started/Work in Progress

(2) Completed

during the period (April – September 2014)

Work has commenced to impact assess all of the proposals from the Business Planning process.

List the work areas / functions where diversity of customers are monitored

None

Appendix 1 - Performance Indicators

Key

R	Target significantly missed or likely to be missed by a significant margin
A	Target missed or likely to be missed but within an acceptable level
G	Target achieved / exceeded or on track to be achieved / exceeded

The RAG status of the indicators for the half year position are summarised as follows: -

R	0	A	3	G	2
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Note 1 – NSI = National Statutory Indicator PAM = Public Accountability Measure

Note 2 – Change (Improved / Downturned) is based on comparison with the previous reporting period. Where it is more appropriate to compare performance with the same period in the previous year this should be stated in the commentary.

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	Target RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
WMT/004(b): The percentage of municipal waste collected by local authorities sent to landfill	NSI / PAM	41.67%	40%	40.1%	A	Improved	
WMT/009(b): The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including sources segregated biowastes that are composted or treated biologically in another way	NSI / PAM	55.13%	59%	58%	G	Improved	Performance improved on previous full year figure. Statutory target for 15/16 is 58%.

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	Target RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
STS/006: The percentage of reported fly tipping incidents cleared within 5 working days	NSI	95.81%	95%	97.1%	G	Improved	
STS/005(b): The percentage of highways inspected of a high or acceptable standard of cleanliness	PAM	92.9%	95%	N/A	N/A	N/A	End of year report
THS/007: The percentage of adults aged 60+ who hold a concessionary bus pass	NSI	75.5%	78%	77.12%	A	Improved	
THS/012: The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition	PAM	4.3%	6%	N/A	N/A	N/A	End of year report
Compliance with Streetscene Standards	Local	80%	100%	80%	A	Maintained	On-going priority to improve the performance across all of the Standards

Appendix 2 – High Level (Red) Net Risks

Risk to be managed – None

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Mid-Year Chief Officer Report

Report Author: Chief Officer – Planning and Environment

Report Date: November 2014

Report Period: April to September 2014

Introduction

The Chief Officer report is produced on a half yearly basis and provided to Cabinet Members for review and assurance focusing on the 'business as usual'. The reports are provided for Overview and Scrutiny Committees as part of their Forward Work Programmes. Chief Officer reports compliment the Improvement Plan monitoring reports.

Chief Officer reports are exception reports which summarise the key information Members should be aware of, including both good and poor performance. Emerging issues / operational risks are also detailed. The reports are split into three distinct sections: -

1. Performance Overview - this section is used to give an overview of the progress being made towards delivery of key plans for the services which include those Improvement Priorities which do not have an in year focus i.e. these are not reported within the quarterly Improvement Plan monitoring. It is also used to highlight good news and key issues (including operational risks) arising. In addition, summary progress is given for key projects and collaborative areas of work.

2. Internal and External Regulatory Reports - this section summarises regulatory work reported in the half year and its outcomes and intended actions arising from recommendations.

3. Corporate Reporting - this section summarises the performance in relation to corporate issues i.e. Sickness absence, Complaints

Plus supporting appendices: -

Appendix 1- Performance Indicators - summary table of the key performance indicators used to manage the services. In addition, any NSI and PAM (statutory PIs) reported by the services are included.

Appendix 2 - High level (red) operational risk detail - completed full risk templates for those risks currently assessed as high (red).

Section 1 - Performance Overview

This report is the first of its kind for the Planning and Environment portfolio which was formed in June 2014.

This report covers the following functional areas:

- Planning Strategy
- Development Management
- Public Protection
- Environment and Countryside
- Minerals and Waste Planning

Areas of Positive Performance

Planning Strategy (comprising LDP team and Built Conservation)

During the first half of the year the team: -

- Completed the LDP call for candidate sites process in May 2014, receiving almost 700 separate submissions for sites to be considered as part of the plan process.
- Has had a key role in good the progress made in implementing the Flint Master plan, and particularly in relation to the feasibility of proposals for a new Health Centre and Extra Care development.
- Have been instrumental in suggesting and commissioning a feasibility and development market assessment for Connah's Quay precinct both to inform the Vibrant and Viable Places project, and also to assist in developing the ongoing regeneration strategy for the area. Discussions between planning, regeneration and a Property Investment company interested in the precinct are ongoing.
- Have been and continue to work with Welsh Government and the Deeside Enterprise Zone Board to produce a Local Development Order (LDO) for the Enterprise Zone, that will assist in streamlining the process of securing planning consents for development and inward investment. Welsh Government have agreed to fund essential specialist consultancy work.
- Issued a final draft Gwaenysgor Conservation Area Appraisal to the community, having worked closely with the community via various public engagement exercises to listen to local views and then prepare this document. It will now seek approval to put in place an Article 4 direction which provides the statutory backing to enforce the appraisal in future.
- Has supported other teams in the Council on the following projects:
 - Northern Gateway;
 - Crematoria applications;
 - Applications for new food retail development (Sainsburys Mold, Aldi Broughton and Buckley);
 - Flint Medical Centre and Extra Care Facility;
 - Connah's Quay Precinct;
 - Deeside Solar Farm;
 - Provision of Affordable Housing;
 - SHARP Housing Programme;

- Have made important interventions in relation to proposed developments or unauthorised works relating to listed buildings, which include
 - Y Fferm, Pontblyddyn (proposed internal alterations to Grade I manor house)
 - Siamber Wen, Trelawnyd (Grade II house which is derelict and tied up in ownership and probate issues, but now on the market for sale)
 - Pen y Cefn, Cilcain (Important unaltered example of a Grade II farmhouse structurally at risk)
 - Plas Uchaf, Mostyn (Unauthorised major works by Mostyn Estates to an important Grade II* house which requires significant remediation and which may still lead to prosecution)
- Assisted highways strategy colleagues with recent refresh of Regional Transport Plan priorities for Flintshire.

Development Management

- Maintaining performance against the performance indicators and the level of public and customer service over the period of transition to the new portfolio has been challenging, but staff have adapted to the changes required and to the more flexible approach and new roles and duties which have been asked of them.
- The challenge has been heightened by the growing number of applications received within the half year; 676 applications received and 610 determined. This compares to 592 applications received over the corresponding period last year. This partly reflects a perceived increase in activity in the building industry, with a number of residential development sites now being active and partly the new procedure brought in by Welsh Government (WG) for dealing with non material amendments following the granting of planning permission.

Public Protection

- Environmental Crime – 139 Fixed Penalty Notices for environmental crime offences have been issued during Q1 and Q2. 3 successful prosecutions have taken place with 8 cases yet to be heard in Court.
- Trading Standards – Internal alerts, Face book and Twitter communications have been made to alert consumers to current scams.
- Three successful prosecutions have been undertaken in Trading Standards and Animal Health relating to possession and supply of counterfeit and illicit tobacco and cigarettes, the supply of counterfeit clothing and for breaches of animal health regulations relating to keeping records of sheep and cattle and failure to dispose of animal bi-products. In each case the defendants were fined or given a community sentence and costs awarded to the authority.
- Continued good performance against High risk and new Business inspections in Food Safety, Food Standards and Animal Health which are currently on track to meet end of year targets.

Minerals and Waste (Shared Service for North Wales)

- **Renew Service Level Agreement for the Service.**
All partner authorities, with the exception of Wrexham, have retained membership of the partnership and, for 2014/15, will largely continue with the existing structure and funding model, but on an annual renewal basis due to uncertainties of individual authority budget provision, and planning reforms arising from the emerging Planning Bill.
- **Renewal of Welsh Government Contract for the Secretariat of the North Wales Regional Aggregate Working Party.** This contract has been renewed, but on an annual basis rather than a fixed term of 4 years as was previously the case. This contract provides surveys and a forum for local government and industry to monitor aggregate sales and reserves across the region. It continues to assist with the funding provision for the Service.

Environment and Countryside

Grant aid programmes (all currently on target):

- Heritage Lottery – Wepre Park
Visitor Centre & Taliesin School – Sections have been clad utilising Wepre larch.
Access and garden improvements, Ohcastle purchase and visitor centre extension.
- Heritage Lottery – Halkyn Lead and Lime heritage
3 remaining limekilns to be restored, community archaeology week
- Rural Development Plan – Celebrating Flintshire Heritage
Works to enhance visits along the coast,
- Rural Development Plan – Halkyn Heritage
Interpretation, Website, audio and film production
- Rural Development Plan – Traditional boundaries – Hope Mountain
Dry stone walling improvements at Waun-y-Llyn
- Rural Development Plan - Saltney sense of place
Improved landscaping, footpath and interpretation works
- Rural Development Plan - Bee Co-operative project
Wildflower seeds, bulbs, trees and shrubs planting on School (6) Leisure (16) Countryside (2) sites
- Tidy Towns – Education area – Wepre Park
- Tidy Towns – Taliesin nature area - Shotton

Events Held:

- Countryside events and education programme delivered for the first six months of the year
- Biodiversity Week – shared events in NE Wales, one at Loggerheads and one “Bugfest” at Wepre.
- Flint & Denbigh Show Biodiversity Stand received a 3rd prize for the “enthusiastic staff and varied content”. Countryside in main FCC tent.
- CADW Archaeological Dig – Hen Caerwys. 4th Successive year (2011, 2012, 2013 and 2014). Site artefacts discovered from Medieval Settlement.

Areas of Concern

Planning Strategy

- Introduction of the new Planning Bill in 2015 and the prospect of unnecessary Ministerial intervention in the LDP process, including the prospect of enforcing work on a joint LDP with Wrexham.
- Negative implications of changes to Welsh Government National policy – Planning Bill and status of UDPs for decision making post plan expiry. Introduction of revised TAN1 as proposed - “no” housing land supply; level of WG plan process scrutiny compared with the lack of WG North Wales resources to genuinely support the process.
- Lack of preparedness for implications of the Heritage Bill:
 - Current approach to built heritage conservation – local and collaboratively in N Wales – need to be more proactive.
 - Significant number of Listed and Locally Important Buildings at Risk.
 - No budget or grants to support use of statutory powers.
- Departure of affordable housing officer and potential to redefine this post.

Development Management

- Ability to maintain service performance in light of budgetary pressures and increasing growth in the development sector.
- Ability to secure the full advantages of agile and mobile working due to incompatibility of software.

Public Protection

- Upturn in development growth placing burden on Building Control staffing resource.

Minerals and Waste Shared Service for North Wales

- Potential review of the partnership agreement and arrangements for delivery of the shared service which Flintshire is the lead authority for.

Environment and Countryside

- The provision of inconsistent advice from NRW in relation to protected species. Discussions are ongoing with NRW staff to investigate this.
- Ash dieback – still a threat but recent suspected incidents attributed to drought conditions with 2013 and 2014 having below average summer rainfall.
- Phytophthora - A55 larch removed from carriageway embankment, WG land adjacent to Northop College.

Improvement Plan (none in year priorities)

Planning Strategy

- Pursue development of the Local Development Plan – updates are regularly reported to Planning Strategy Group.

Key Projects

Planning Strategy

- Local Development Plan to be progressed in accordance with Delivery Agreement
- Local Heritage Strategy

Environment and Countryside

- Flintshire Coast Park Prospectus - endorsed by Planning Strategy Group and is being presented to Cabinet in the autumn.

Collaboration / Partnership Working

Planning Strategy

- The team has secured economies of scale jointly procuring background studies to support the LDP with officers from Wrexham CBC including:-
 - Housing market assessment
 - Employment Land Review
 - Flood Consequences Assessment (with NRW)
- Working with Welsh Government in relation to Enterprise Zone projects – Local Development Order; Deeside Power Supply Study.
- Good working relationship with local Cadw inspectors.
- Recently attended Deeside GPs cluster meeting to discuss planned housing developments and impacts on GPs lists.

Development Management

- Following the publication of the Welsh Government commissioned Williams report, Flintshire County Council and Wrexham CBC have been identified as potential collaborative partners, possibly leading to the amalgamation of the two Authorities.
- From a planning perspective (Policy and DM), a series of WG led meetings have been held to set a tentative programme and identify those areas where progress on collaborative working can be made. With regards to DM the first stage will be an independent carried out benchmarking exercise which will examine existing staffing levels and procedures.

Public Protection

- Collaborative projects for Trading Standards and Environmental Health and Licensing across North Wales are working to the development plans which were established at the beginning of the year.
- A successful bid was made to the Food Standards Agency for funding of £24,750 to undertake sampling of raw mince, raw meat, raw fish, nut powders and sauces and seasonings across North Wales and this work is currently underway across the six authorities.
- The development of a North Wales Trader Approval Scheme is at an advanced stage and frameworks for sharing intelligence across the region are being developed. During the first six months authorities have coordinated work in relation to rogue trader week and door step crime and have started work on product safety and counterfeit.
- The collaboration project for Environmental Health and Licensing is not as advanced as the Trading Standards project as this was only commenced this year. Work is being undertaken to establish potential areas for collaboration and current identified areas include air quality, contaminated land, permitting, business support, pest control, licensing fees and policies.

Environment and Countryside

Over Quarters 1 and 2 a number of events have been delivered through collaboration and partnership:

- The Alyn & Wheeler valley, a Bionet partnership project successfully received funding from WREN, to undertake habitat restoration
- Community planting day at Treuddyn with Keep Wales Tidy and Clwyd Alyn Housing Association received good publicity and thanks from Clwyd Alyn.
- The 8th Big Dee Day was celebrated with outstanding work across the region on positive action along the River Dee
- Big Dee Day – the Invasion, Partnership project involving River Dee catchment, statutory and non-statutory organisations
- Halkyn Partnership continues at strength to maintain the work of the Ranger and enable further funding to be secured, Grosvenor Estate, NRW, Graziers, Quarries
- Successful partnership at Saltney has attracted over £75K of funding to enhance the river side with improvements to footpaths, landscaping, art and interpretation. Saltney Community Council, NRW, RDP
- A partnership with Amphibian Reptile Conservation has enabled a ranger to be employed to improve Flintshire protected sites for the Great Crested newt
- Flintshire biodiversity, ENi, NRW, ARC and Chester zoo have undertaken a 2nd release of Sand lizards at Talacre
- Flintshire Denbighshire and Wrexham have agreed on the governance of the AONB to be through a Joint Council. Appointed members will meet in November.

Summary of Operational Risks (from the above sections)

Risk Type	Risk Ref. and Description	Net Risk Score	Risk Trend	Target Risk Score & Date
Operational	Delivery of LDP	A	↔	A
Operational / Collaboration	Legislative Changes	G	↔	G
Operational	Capacity of service to deliver changes required by Heritage Bill	A	↔	A
Operational	Vacant affordable housing officer post	A	↔	G 2015/16
Operational	Maintaining performance in face of reduced staffing levels	A	↔	A
Operational	Management of development of new IT systems to support service delivery	A	↑	A 2015/16
Operational	Upturn in building trade and downturn in staffing in Building Control affecting service delivery and performance (Downturn in performance for KPI's during Q1 and Q2)	A	↑	A 2015/16
Operational	Vacancy of Corporate H&S advisor since May 2014, coupled with loss of Asst H&S advisor in September 2014 due to officer leaving the Authority. Impact on service delivery and support for new Portfolio areas.	A	↔	G 2015/16

Section 2 - Internal and External Regulatory Reports

Report: EN0080U1 Internal Audit Pest Control Service

Date Finalised: October 2014

Conclusion: Some Assurance

Recommendations: 0x High, 5 x medium, 5 x low

Summary

Taking account of the issues identified, whilst Management can take some assurance that the controls upon which the organisation relies to manage this area are suitably designed, consistently applied and effective, action needs to be taken to ensure risks in this area are managed.

Report: Report on the Food and Feed Law Enforcement Service

Flintshire County Council 28 October – 1 November 2013

Date Finalised: September 2014 (published on FSA website)

Conclusion: Some assurance

Recommendations: 6 x Strengths and 4 x Key areas of improvement identified

Summary: The report was generally favourable of the work undertaken in the Food Service as illustrated by the number of Strengths identified in the audit and management can take reassurance from this finding. A key area for improvement related to Feed control and an Action Plan, which is currently being implemented has been developed to address these concerns.

Section 3 - Corporate Reporting

List the Equalities and Welsh Language Impact Assessments: -

(1) Started/Work in Progress

(2) Completed

during the period (April – September 2014)

None required

List the work areas / functions where diversity of customers are monitored

Reception visitors

Planning applicants

Appendix 1 - Performance Indicators

Key

R	Target significantly missed or likely to be missed by a significant margin
A	Target missed or likely to be missed but within an acceptable level
G	Target achieved / exceeded or on track to be achieved / exceeded

The RAG status of the indicators for the half year position are summarised as follows: -

R	0	A	4	G	1
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Note 1 – NSI = National Statutory Indicator PAM = Public Accountability Measure

Note 2 – Change (Improved / Downturned) is based on comparison with the previous reporting period. Where it is more appropriate to compare performance with the same period in the previous year this should be stated in the commentary.

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
PLA/004b: The percentage of minor planning applications determined during the year within 8 weeks	Local	62.05%	66%	57.97%	A	Downturned	Under the latest WG PI's Minor and Householder applications are combined within a redefined 'Minor' category with a target of 8 weeks. The new indicator will be reflected in future reports. (Under the new combined PI, half yearly performance is 75.46%)
PLA/004c: The percentage of householder applications determined within 8 weeks	Local	92.46%	91%	89.17%	A	Downturned	(See comment above)

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
PLA/003: The percentage of Planning Appeals determined during quarter which uphold the Authority's decision	Local	73.53%	66%	58.33%	A	Downturned	Results are volatile in view of relatively small denominator/numerator
PLA/005: The percentage of Enforcement cases resolved within 12 weeks	Local	77.85%	73%	72.43%	A	Downturned	Over the last few quarters performance has been consistent against the target but there are a significant number of cases carried over from the previous period (329). It is recognised that these need to be cleared to give a more accurate picture of performance in Enforcement.
PLA 006b: The percentage of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year.	NSI	22.44%		N/A	N/A	N/A	Reported Annually

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
PPN 009: The percentage of food establishments which are 'broadly compliant' with Food Hygiene standards	PAM	85.7%	80%	94%	G	Improved	<p>In error, this figure has been incorrectly reported in the past in that we have included unrated premises and therefore Flintshire's figure for this indicator has appeared lower than it actually should. The PAM clearly states, so that the figure is calculated the same way the FSA do it, that unrated premises and Outside the programme etc are not to be included in the denominator. This has now been done.</p> <p>However, in order to be transparent, the report has also been produced "the old way" which gives a figure of 87.7% which shows there has been an improvement that is not just attributable to a different way of running the reports.</p>

Mid-Year Chief Officer Report

Report Author: Chief Officer – Community and Enterprise
Report Date: November 2014
Report Period: April to September 2014

Introduction

The Chief Officer report is produced on a half yearly basis and provided to Cabinet Members for review and assurance focusing on the 'business as usual'. The reports are provided for Overview and Scrutiny Committees as part of their Forward Work Programmes. Chief Officer reports compliment the Improvement Plan monitoring reports.

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2. Internal and External Regulatory Reports - this section summarises regulatory work reported in the half year and its outcomes and intended actions arising from recommendations.

3. Corporate Reporting - this section summarises the performance in relation to corporate issues i.e. Sickness absence, Complaints

Plus supporting appendices: -

Appendix 1- Performance Indicators - summary table of the key performance indicators used to manage the services. In addition, any NSI and PAM (statutory PIs) reported by the services are included.

Appendix 2 - High level (red) operational risk detail - completed full risk templates for those risks currently assessed as high (red).

Section 1 - Performance Overview

This report covers the following business plan areas:

- Housing Revenue Account
- Regeneration
- Customer Services
- Economic Development

Areas of Positive Performance

Positive performance is being made across the portfolio, much of which is covered in the improvement plan reports and in internal performance reporting. Of noteworthy mention are:

Housing Revenue Account:

Plans are progressing well to introduce self financing for the Housing Revenue Account from April 2015. Procurement has commenced for a council house building programme. Efficiency and income maximisation options are being developed for the 15/16 budget process.

Housing Asset Management have progressed a number of key projects. The PDA project is gaining momentum with the software and infrastructure now in place. Consultation is now to take place on the selection of handheld devices with staff, members, unions and other stakeholders. Detailed project planning is progressing with a target go live early in 2015.

The “van stocks” project is also underway to deliver an improved service to tenants as once implemented more jobs will be able to be completed on first visit.

The new Rents policy/Service Charge Project continues to be a key project for Housing. New tenants will be subject to services charges from April 2015, charges for existing tenants will be phased in over a three year period from April 2016.

Work is being undertaken to work to the Crime & Policing Act 2014 with Community Safety, Youth Justice and North Wales Police. The act will impact ASB cases linked to the environment which will give the partners the powers to issue enforceable notices.

Areas of Concern

The level of no access visits for gas servicing and the lengthy legal process to gain entry is still a high priority for the Housing Management Team. The team are exploring alternative ways of gaining access.

Rent arrears continue to be a concern in light of the Welfare Reforms. Although the impact has not been as severe as originally forecast the effects have not been nor can be fully mitigated. Good work between the income team, neighbourhood teams and welfare rights continues to assist those households affected.

Regeneration:

The Strategic Housing and Regeneration Programme (SHARP) is progressing. The programme has identified an initial nine sites across the county for development. The initial focus of the programme is the Flint Town Centre Master Plan including the development of 100 housing units on the site of the maisonettes.

The council was awarded £6.042M through the Vibrant & Viable Places Regeneration Framework for schemes across Deeside over the next 3 years. The aim of the funding is to support high street regeneration, through the improvement of commercial premises and streetscape works, alongside support for housing creation and improvement.

To date the council is progressing a number of energy efficiency retrofit projects, is in the process of tendering for a streetscape contractor and is creating new residential accommodation above commercial town centre premises. A successful Green Team programme is underway, supporting economically inactive people to access training and employment opportunities in horticulture and construction based sectors.

The council is on track to meet the objectives it set out in its year 1 bid and will meet Welsh Government targets as set out in the community benefits toolkit around job creation, training and skills.

The Housing Strategy & Regeneration team has maintained the Customer Service Excellence award during Q2 following an audit from the awarding body and has identified areas of further improvement to be delivered over the remainder of the year.

Town centre programmes are scheduled to deliver all European funding expenditure by the end of the financial year.

Phase 2 of the Deeside Renewal Area Group Repair programme has seen considerable improvements in the processes and approach from Phase 1 leading to a more efficient service and the achievement of 100% customer satisfaction during the last two quarters.

There are a number of contributory factors to achieving these results to date which include survey and contract documentation being more precise and user friendly, pre-start meetings being held with each property owner and all parties involved being present.

Areas of Concern:

The "Home Loans" initiative between Housing Strategy and Regeneration and Street is taking too long to turnaround property improvements and is now undergoing a mini lean review. We hope to see considerable improvements in this area in the remaining two quarters of the year through process improvement.

V and V programmes are making good progress but started late making spend projections and outputs challenging in Year 1.

Customer Services

The third Connects Centre is open and operational in Connah's Quay. Transfer of services to Connects has enabled efficiencies within back office services areas and improved access to these services for customers. Examples include the processing and issuing of blue badges and homelessness matters which are now available at all centres. Responsibility for the Street Scene contact Centre has reverted to the service. A new web site has been launched now enabling roll out of self serve.

The service is working to ensure the smooth implementation of the SARTH project. The triage service has been launched and customers are being contacted and where necessary visited to ensure the information the council holds is accurate and up to date ahead of the transition to a Single Access Route to Housing.

A significant development for the service has been the Homeless Prevention Pilot. This has been sponsored by WG and delivered in partnership with Shelter, and has seen the team piloting the new homeless legislation which will commence in April 2015. The Housing Options Service has been providing a full prevention service for all those that approach in need of assistance irrespective of their priority need status or local connection. The prevention levels for the first six months of the year have been high at 88% cases. An early findings report has been completed and will be reported to scrutiny committee in November and shared with wider partners and stakeholders.

The Welfare Rights Team has been reduced by 1.5 posts this year and has worked with Connects Staff to manage this reduction in capacity. To date the team has managed to meet targets for maximising income.

Council tax and business rate collections are holding up well despite the economic climate and realistic payment plans are in place for arrears cases. The service is confident of achieving their target for the year.

At the end of Q2:

- 58.3% of all council tax due in the year has been collected
- 61.9% of all commercial rates due in the year has been collected

The single person discount review is well underway with completion forecast for November 2014. The project should deliver significant savings for the council.

The channel shift project to migrate face to face payment services into Flintshire Connects has been completed, reducing staff overheads. Since March 2014, over 6500 transactions have been conducted via the payment kiosks.

The Supporting People Programme is facing year on year significant reductions and the team is working on an analysis of demand and assessing strategic priority of services. Work is also ongoing with providers to identify options for savings through remodelling or collaboration.

Senior Housing Representatives attend the Children's Services Forum to maintain communication around any issues arising for care leavers seeking suitable accommodation options. The Housing Options and Children's Services Integrated Team are now involved in Pathway Plans for each individual at an early stage to identify their housing aspirations and explore suitable and affordable options.

Areas of Concern

The number of families and single households needing to be accommodated in B&B has increased from 72 households to 87 households when compared with the same period in the previous year. This is reported to Scrutiny Committee in the Improvement plan monitoring report. However, despite the increase in numbers, the team has reduced the average length of stay to less than last year. This is the result of some improved joint working between Housing Options, Accommodation Support and Estate Management.

Complaint handling performance has dipped and measures put in place to improve. The Customer Services team will take control of complaints handling and deal directly with service managers.

Economic development

Flintshire Business week was a significant success with many businesses engaging positively and networking to improve business growth and success.

Assisted Areas are those areas where regional aid can be offered to undertakings, within Commission state aid rules to provide financial support to eligible businesses in key business sectors and certain strategically important projects outside these. It helps fund capital investment, job creation, research, development and innovation and certain eligible revenue projects throughout Wales. The Flintshire bid has been accepted and retained without amendment and consultation has closed. Retention of Assisted Areas status ensures the continued offer of Enhanced Capital Allowances of £70m permitted at Deeside Enterprise Zone.

Partnership working has taken place around the introduction of Superfast Broadband to the county. This enables businesses to work more efficiently with faster upload and download speeds and reducing travel, helping to create jobs and expand businesses.

Flintshire County Council recognises the importance of successful exploitation of superfast broadband infrastructure for its businesses and has signed the Superfast Exploitation Charter to partner with Welsh Government and collaborate with other Welsh Councils in the delivery of Superfast Exploitation support. It aims to:-

- help raise awareness to businesses about Superfast Broadband exploitation across Wales.
- explain how to make the most of Superfast Broadband and technologies for businesses
- offer free online guides informing of the benefits and technologies associated with Superfast Broadband.
- signpost to further advice relating to Superfast Broadband

To date, Flintshire has raised awareness with businesses both at Deeside Industrial Park Forum and the Mersey Dee Alliance Innovation Network and delivered a dedicated seminar during Flintshire Business Week 2014 in addition to publicising Superfast Broadband via social media.

Areas of Concern:

Collaboration options need to be developed further to protect service delivery:

NEW Homes

Work to deliver the first year business plan targets is progressing. The work of the council in establishing the company has been shortlisted for the Chartered Institute of Housing “Best New Idea award”. A specific report on the company and its progress is being reported to the November Housing Scrutiny Committee.

Areas of Concern:

Although social media and other avenues for marketing have been used, a marketing/brand development strategy is needed.

Summary of Operational Risks (from the above sections)

Risk Type	Risk Ref. and Description	Net Risk Score	Risk Trend	Target Risk Score & Date
Operational / Project	The current budget challenges places risks to ongoing service delivery especially for non-statutory services. Options are being developed to maximise income, research alternative delivery models, make cost efficiencies, reduce demand etc. These will be shared during the budget process.	A	↑	A
Operational	The level of rent arrears in the HRA arising from Welfare Reform requires close monitoring and may need policy change to protect income going forward.	A	↔	G 2015/16
Project	The SARTH project faces a possible financial risk as a key regional partner outside of Flintshire has recently decided to delay the implementation of the common register.	A	↑	A

Section 2 - Internal and External Regulatory Reports

Report: Housing Rent Arrears, Internal Audit report

Date Finalised: October 2014

Conclusion: Reasonable assurance

Recommendations: 2 x medium, 1 x low

Summary

Areas of good practice:

- The work carried out by the Housing staff does contribute towards the achievement of the objectives expressed in the Council Improvement Plan 2014/15
- Housing staff have achieved their KPI's; in some cases exceeded them in the face of a difficult economic climate and a major change in Welfare Provision.
- Housing Staff deal with a high number of difficult clients who can present challenging problems. Throughout the audit it was found that staff strive to find solutions which are both achievable for the tenant and beneficial to the Council.

Key areas for improvement:

- The stability of the Capita Housing system is poor, maintenance needs to be improved as a matter of urgency.
- Whilst there has been an improvement in the diary notes kept by Income Officers, not all Housing staff are updating the system. Diary notes on the Capita system should be comprehensive and up to date.

Report: Corporate Compliments, Concerns and Complaints, Internal Audit

Date Finalised: July 2014

Conclusion: Reasonable Assurance

Recommendations: 3 x medium, 2 x low

Summary

An audit of Compliments, Concerns and Complaints (CCC) was undertaken as part of the approved internal audit periodic plan for 2013/14.

Compliments, Concerns and Complaints can be received by the Council in a number of ways: telephone, letter, fax, email, website and via the contact centre. In accordance with the CCC policy complainants are asked to contact the service that they have been dealing with or the Customer Services Team in the first instance. Flintshire County Council (FCC), aim to deal with the complaint within 10 working days from receipt of the complaint. All complaints must be recorded on the Council's CCC database.

If the complainant is not satisfied with the response they are given, they are advised to contact the Customer Services Team who ensure that the complaint is considered by a senior officer and responded to within 20 working days. In the financial year 2013/14 Flintshire County Council received 863 complaints, 86.72% were responded to within 10 working days with 3 being referred to the Public Services Wales Ombudsman (PSWO). FCC exceeded its target of 80% (figures provided by the Corporate Complaints Officer).

Report: Registration Service Annual Performance Report 13/14

Date Finalised: 30th April 2014

Conclusion:

We note your excellent attainment against the key performance target in respect of birth and death appointments. In relation to customer satisfaction, whilst we acknowledge that there have been no customer complaints and indeed, several compliments received, it is usual to have periodic customer surveys to establish prevailing levels. This can also assist in service planning and delivery.

Additionally, I am pleased to note the assurance you have provided that GRO requirements in respect of the reporting of Suspicious Certificate Applications and Suspected Sham Marriage/CP; and those in respect of Data Protection and the Registration Online (RON) System have been adhered to. The comments included in this section show good management oversight and staff awareness in this important area.

Report: Council Tax and NNDR Finance, Internal Audit

Date Finalised: May 2014

Conclusion: Substantial Assurance

Recommendations: 2 Low

Summary

Areas of Good Practice:

- Procedures in the Council Tax/NDR Department ensure that each property is allocated a unique reference number on the valuation list and Civica system.
- Regular reports are produced of outstanding notifications for both Council Tax and NDR.
- Weekly reconciliations are prepared of property details from the Civica system to those held by the Valuation Office Agency (VOA).
- Valuation Office amendments are actioned promptly.
- Properties on the Council Tax and NDR list are regularly reconciled to the VOA and billing run.
- Liability amendment notifications are dealt with promptly.
- Discounts and exemptions are appropriately verified and recorded.
- Regular quality checks are performed by the Team Leaders on completed work items.
- Daily reconciliations are performed on the totals on the BACs processing reports to the totals on the direct debit extract reports.
- Credits, transfers and refunds are appropriately verified and recorded.
- The suspense account is cleared daily.
- Notifications of deceased tax players are processed promptly.

Areas for improvement:

- Our opinion of the design of the aforementioned framework has confirmed that there is no requirement for new controls to be introduced. Application of and compliance with control framework. Testing highlighted the following weaknesses in the application of the control framework.
- Differences on the NDR reconciliations to the VOA property listings need to be resolved and cleared.

Section 3 - Corporate Reporting

Equality and Welsh Language

List the Equalities and Welsh Language Impact Assessments: -

(1) Started/Work in Progress

(2) Completed

during the period (April – September 2014)

None during the period.

List the work areas / functions where diversity of customers are monitored

None during the period.

Appendix 1 - Performance Indicators

Key

R	Target significantly missed or likely to be missed by a significant margin
A	Target missed or likely to be missed but within an acceptable level
G	Target achieved / exceeded or on track to be achieved / exceeded

The RAG status of the indicators for the half year position are summarised as follows: -

R	A	1	G
----------	----------	----------	----------

Note 1 – NSI = National Statutory Indicator PAM = Public Accountability Measure

Note 2 – Change (Improved / Downturned) is based on comparison with the previous reporting period. Where it is more appropriate to compare performance with the same period in the previous year this should be stated in the commentary.

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
HHA/013: The percentage of all potentially homeless households for whom homelessness was prevented for at least 6 months	NSI / PAM	84.89%	90%	N/A	N/A	N/A	This indicator is only reported at year end.
PSR/004: The percentage of private sector dwellings that had been vacant for more than 6 months at 1st April that were returned to occupation during the year through direct action by the local authority	NSI	6.73%	8.71%	4	A	↔	The interim target for properties brought back into use in Q1 & Q2 is 11. The number of empty properties whose owners are engaged with the service in bringing them back to use, suggests we are still on track for achieving our end of year target. Delays with the legal team processing

Indicator	NSI / PAM (Note 1)	Annual Outturn 2013/14	Annual Target 2014/15	Mid-Year Outturn 2014/15	RAG	Change e.g. Improved / Downturned (Note 2)	Commentary
							Houses Into Homes applications has reduced the figure by 8 units this quarter, these properties will be brought forward into the next quarters figures

Appendix 2 – High Level (Red) Net Risks

No high level risks identified for this report.

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY 3RD DECEMBER, 2014**

REPORT BY: **ENVIRONMENT AND SOCIAL CARE OVERVIEW & SCRUTINY FACILITATOR**

SUBJECT: **QUARTER 2 IMPROVEMENT PLAN MONITORING REPORT**

1.00 PURPOSE OF REPORT

1.01 To note and consider elements of the 2014/15 Improvement Plan Monitoring Report relevant to the Environment Overview and Scrutiny Committee. The report covers the period July – September 2014.

1.02 To note the following:-

- The levels of progress and confidence in meeting the Council's Improvement Priorities and their impacts including the milestones achieved.
- The measures which evidence achievement and the baseline data, and targets.
- The baseline risk assessment for the strategic risks identified in the Improvement Plan and the arrangements to control them.

2.00 BACKGROUND

2.01 The new style Improvement Plan adopted by Council in June 2013 which is aligned to the new three year Outcome Agreement, focuses on the priorities which are expected to have the most impact during 2014/15.

2.02 In addition to the Improvement Plan Monitoring Report, bi-annually performance highlight reports will be presented from the Chief Officers. These will be similar to those previously produced for quarterly reporting.

3.00 CONSIDERATIONS

3.01 The Improvement Plan Monitoring Report gives an explanation of the progress being made towards delivery of the impacts set out in the Improvement Plan. The narrative is supported by measures and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are being controlled.

3.02 For the Environment Overview and Scrutiny Committee the following Improvement Plan sub-priority reports are attached at Appendix 1 – 6:-

- Business Sector Growth in Deeside
- Town and Rural Regeneration
- Social Enterprise
- Traffic and Road Management
- Transport Infrastructure and Services
- Carbon Control and Reduction

3.03 Analysis of performance against the Improvement Plan measures is undertaken using the RAG (Red, Amber and Green) status. This is defined as follows:-

Performance

- RED – equates to a position of under-performance against target.
- AMBER – equates to a mid-position where improvement may have been made but performance has missed the target.
- GREEN – equates to a position of positive performance against target.

Outcome

- RED – equates to a forecast position of under-performance against target at year end.
- AMBER – equates to a forecast mid-position where improvement may have been made but performance will miss target at year end.
- GREEN – equates to a forecast position of positive performance against target at year end.

3.04 There are currently no high (RED) risk areas identified within the elements of the Improvement Plan Monitoring Report relevant to the Environment Overview & Scrutiny Committee.

4.00 RECOMMENDATIONS

4.01 That the Committee consider the 2014/15 Improvement Plan Monitoring Report, highlight concerns and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee who are responsible for the overview and monitoring of performance.

5.00 FINANCIAL IMPLICATIONS

5.01 There are no specific financial implications for this report; however the Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.

6.00 ANTI POVERTY IMPACT

6.01 There are no specific anti poverty implications for this report, however poverty is a priority within the Improvement Plan 2014/15.

7.00 ENVIRONMENTAL IMPACT

7.01 There are no specific environmental implications for this report; however the environment is a priority within the Improvement Plan 2014/15.

8.00 EQUALITIES IMPACT

8.01 There are no equalities implications for this report.

9.00 PERSONNEL IMPLICATIONS

9.01 There are no personnel implications for this report.

10.00 CONSULTATION REQUIRED

10.01 Publication of this report constitutes consultation.

11.00 CONSULTATION UNDERTAKEN

11.01 The Chief Officer Team and the Performance Leads from across the Authority have contributed to help shape the new approach to reporting.

12.00 APPENDICES

12.01 Appendix 1 – Business Sector Growth
Appendix 2 – Town and Rural Regeneration
Appendix 3 – Social Enterprise
Appendix 4 – Traffic and Road Management
Appendix 5 – Transport Infrastructure and Services
Appendix 6 – Carbon Control and Reduction

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None.

Contact Officer: Margaret Parry-Jones
Telephone: 01352 702427
Email: Margaret.Parry-Jones@flintshire.gov.uk

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APPENDIX 1

Priority: Economy and Enterprise
Sub-Priority: Business Sector Growth
Impact: Creating jobs and growing the local economy

What we said we would do in 2014/15: -

1. Promote and support the growth of the Flintshire economy including Deeside Enterprise Zone (DEZ) as a recognised centre for energy and advanced manufacturing.

Progress Status	Progress RAG	G	Outcome RAG	A
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In Quarter 2, 19 out of 22 investment enquiries converted in Flintshire resulting in 539 new jobs and a conversion rate of 86%.
 Of the 539 new jobs, 454 were created within Deeside Enterprise Zone (DEZ) with 16 businesses investing out of 19 enquiries, resulting in an 84% conversion rate.

Since DEZ started in April 2012, 101 enquiries have been handled, 1950 new jobs have been reported and 1,946 jobs have been safeguarded with an average enquiry conversion rate of 67%.

Promotion of DEZ and associated initiatives such as Superfast Broadband and Business Rates project has been supported by the council, through Welsh Government's dedicated website and via private land agents and developers to encourage inward business investment.

Achievements will be measured through

- Percentage of enquiries converted to investment in Flintshire
- Number of jobs created and sustained in Flintshire
- Percentage of enquiries converted to investment in the DEZ
- Number of jobs created and sustained in the DEZ

Achievement Measure	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Percentage of enquiries converted to investment in Flintshire	Chief Officer – Community & Enterprise	N/A New Measure	Baseline Year	TBC once baseline established	86%	N/A	N/A
Number of jobs created and sustained in Flintshire		N/A New Measure	Baseline Year	TBC once baseline established	539 Created 50 Safeguarded	N/A	N/A
Percentage of enquiries converted to investment in the DEZ		54%	60%	60%	84%	G	G
Number of jobs created and sustained in the DEZ		1234 jobs	1300 jobs	1300 jobs	454 Created 50 Safeguarded 504 Combined	A	G

Risks to Manage - Ensure the DEZ can be continued with pace as part of the Welsh Government group of Enterprise Zones

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
H	H	R	Phase 1 North Wales Advanced Manufacturing Skills & Technology Centre (NW, AMS & TC) feasibility study has been completed to develop a focus for the key advanced manufacturing sector in Flintshire and North Wales in partnership with Welsh Government, Higher Education, Further Education and private industry.	M	M	A	Consultation with public and private sector to determine approach towards development of the MWAMSTC strategic business plan via funds from Welsh Government.	Chief Officer Community & Enterprise	↓	L	L	G	Dec '14

2. Implementation of the “masterplan” for the Northern Gateway site to facilitate development of a key part of the Enterprise Zone.

Progress Status	Progress RAG	A	Outcome RAG	A
------------------------	---------------------	----------	--------------------	----------

The site is in two ownerships, Praxis and Pochin Rosemound Development Limited (PRDL). Both landowners are pursuing development on their own holdings via separate planning applications. To this end, the Council has produced a Framework Master Plan document in order to provide consistent guidance to both parties in relation to the key strategic requirements that the Council has for how this site should be brought forward and developed including infrastructure, commercial and residential areas and public spaces. This was approved by the Planning Committee on 4th September 2013. Development Brief for the Praxis land was approved by Committee on 6th November 2013 and outline planning permission for the PRDL land was granted at a Special Committee on 4th April 2014.

Welsh Government works to begin the river bank strengthening is to start imminently.

Achievements will be measured through

- Approval of the Northern Gateway site “masterplan” by April 2014
- Scale of development on the site beginning with the commencement of infrastructure works in July 2014

Achievement Milestones for strategy and action plans:

- Approval of the Northern Gateway site “masterplan” by April 2014
- Commencement of infrastructure works in July 2014

Risk to be managed - Ensure the DEZ has proportionate financial support from Welsh Government

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
H	H	R	Northern Gateway land is in private ownership therefore investment options will be decided by the private land owners, progress will also depend in part on the wider state of the economy, as well as the release of finance from Welsh Government. Welsh Government has appointed contractors to start the flood mitigation works, essential to site development.	M	M	A	<p>Welsh Government (WG) flood mitigation works to be started Winter 2014</p> <p>WG spine road development to be completed pending WG finance</p> <p>Utilities, energy and broadband infrastructure to be delivered</p>	Chief Officer Community & Enterprise	↑	L	L	G	2015

3. Explore with Welsh Government the opportunities to improve local infrastructure (transport, utilities, environment etc.)

Progress Status

Progress RAG

A

Outcome RAG

A

Northern Gateway offers 150 hectares of mixed use commercial development land. Welsh Government has secured planning permission to undertake works to strengthen the River Dee flood embankment along the southern boundary to the Northern Gateway site in Deeside. Permission was granted in July 2013 for these works and contractors have been engaged to commence work imminently. Discussions between Welsh Government and landowners regarding infrastructure within the site are progressing. Management of expectation is out of FCC control.

Achievements will be measured through

- The approval by Welsh Government and implementation of the Infrastructure Business Plan for the DEZ

Achievement Milestones for strategy and action plans:

- The approval by Welsh Government and implementation of the Infrastructure Business Plan for the DEZ by Summer 2014.

Risks to Manage - Work with local employers and learning providers to meet the skills based needs of the future

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
H	H	R	Developed Northern Gateway Masterplan Identified priorities with Welsh Government	M	M	A	Completion of Northern Gateway Masterplan Agreement of priorities and release of funds via Welsh Government for flood mitigation works and spine road development. WG working with both private land owners and contractors to ensure target risk is mitigated to allow housing and commercial development to start.	Chief Officer Community & Enterprise	↓	L	L	G	April 2016

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APPENDIX 2

Priority: Economy and Enterprise
Sub-Priority: Town and Rural Regeneration
Impact: Making local communities viable

What we said we would do in 2014/15: -

1. Progress and invest in the eight Town Centre Masterplans to meet local priorities and need.

Progress status	Progress RAG	A	Outcome RAG	A
------------------------	---------------------	----------	--------------------	----------

Progress made in Q2 includes:

- 3 Building Enhancement Scheme projects completed. 8 under development currently. Others have withdrawn.
- Streetscape Improvement Grant scheme concluded. 6 schemes completed. 1 withdrawn at late stage.
- Buckley Brunswick Road improvements due to start after Christmas.
- Wepre Bridge and Cenotaph improvement Connah's Quay design process still underway.
- Mold Daniel Owen Square improvements started on site 25 July. Due to complete mid January.
- Holywell streetscape improvements. Phase 1 completed. Phase 2 due to start on site imminently.
- Vibrant and Viable Places programme underway across Deeside towns. Approval now received from WG and projects underway.
- Bid submitted to WG Town Centre Partnerships fund for Holywell and successful, securing £50k for the Town Partnership.

Achievements will be measured through

- Scale and take up of the Business Grant Scheme in Town Centres
- Delivery and completion of actions set out in the Masterplans

Measure / Milestone	Lead Officer	2013/14 Baseline Data	2015/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPEE2M1 - Scale and take up of the Business Grant Scheme in Town Centres	Chief Officer – Community & Enterprise	10 grants	25 grants	N/A	17 grants	A	A

2. Deliver an integrated programme of regeneration in Flint to realise the vision set out in the Flint Masterplan

Progress status

Progress RAG

G

Outcome RAG

A

Progress has been made in the following areas during Q2:

- Heritage trail still due for completion March 2015.
- St Mary's Square improvements at final design stage, due to be tendered in December.
- Procurement of developer for new housing underway. Pre Qualification Questionnaires invited and will be assessed during late October / early November.
- Amber outcome RAG in place until developer secured for housing redevelopment

Achievements will be measured through

- Completion of heritage trail and St. Mary's Square renovation
- Delivery of the Townscape Heritage Initiative including the renovation of the Old Courthouse
- Phased demolition of the maisonette blocks
- Purchase of former Police station and court building
- Completion of Flint House over 55s development

Achievement Milestones for strategy and action plans:

- Completion of heritage trail and St. Mary's Square renovation by 31 March 2015
- Delivery of the Townscape Heritage Initiative including the renovation of the Old Courthouse by 31 March 2015
- Phased demolition of the maisonette blocks by 31 March 2015
- Purchase of former Police station and court building by 31 March 2015
- Completion of Flint House over 55s development by 31 March 2015

3. Complete the rural development schemes in Mold, Holywell and villages; extending accessibility and improving the local environment.

Progress status	Progress RAG	G	Outcome RAG	G
------------------------	---------------------	----------	--------------------	----------

All project targets are on track and are likely to exceed the aspirational targets by the time the rural projects finish at the end of Dec 2014. The Flintshire Community Key Fund project completed and the final works under Towns and Villages Streetscape Enhancement project complete.

Achievements will be measured through

- Delivery and completion of in-year rural development schemes with final outputs including:
 - 40 jobs created
 - 40 micro enterprises created
 - 35 village renewal projects supported
 - 21 community facilities sustained
 - improved visitor facilities created in Talacre / Gronant

Achievement Milestones for strategy and action plans:

- Improved visitor facilities created in Talacre / Gronant in by 31 March 2015

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Measure / Milestone	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Creation of 40 jobs through the delivery and completion of the in-year rural development schemes	Chief Officer – Community & Enterprise	11.26 jobs	40 jobs	N/A	37.49	G	G
40 micro enterprises created through the delivery and completion of the in-year rural development schemes		16 micro enterprises	40 micro enterprises	N/A	40	G	G
35 village renewal projects supported through the delivery and completion of the in-year rural development schemes		10 renewal projects	35 renewal projects	N/A	30	A	G
21 community facilities sustained through the delivery and completion of the in-year rural development schemes		12 community facilities	21 community facilities	N/A	24	G	G

Risks to be managed: Maximising funding opportunities through external programmes to invest in our urban and rural areas.

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)		
H	H	R	<p>ERDF project currently being delivered – June 2015 end date.</p> <p>RDP projects currently being delivered – September 2014 end date. Final claim payments to projects by 31st Dec 2014.</p> <p>VVP programme approved.</p> <p>Engaged in the development of the new RDP and ERDF programmes to identify potential funding opportunities.</p>	M	H	A	<p>Continue close involvement in RDP programme and seek to influence priorities to reflect Feeding into discussion on future governance structures through Local Action Group.</p> <p>Continue close involvement in development of European structural fund programmes. WG steer on national projects and level of resources awaited. Regional projects under development.</p>	Chief Officer Community and Enterprise	↓	L	M	G	Jun '15

Risks to be managed: Ensuring sufficient project management capacity to successfully complete the programmes.

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)		
H	H	R	<p>Core funded RDP Officer in place to manage the programme. Externally funded Finance Officer left the post in Dec 2013 and interim arrangements are in place to oversee the financial administration.</p> <p>RDP and ERDF finance co-ordination undertaken by Environment Directorate finance team.</p> <p>ERDF project delivery and management role not filled – added to existing staff team duties.</p> <p>New temporary capacity in place to assist with project delivery – funded through the programme itself.</p> <p>New organisational structure being developed to improve capacity to deliver priority programmes.</p>	M	H	A	<p>RDP project concluding Dec 14 – project activity delivery complete.</p> <p>ERDF project due to conclude June 15.</p>	Chief Officer Community and Enterprise	↓	M	M	A	Jun '15

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APPENDIX 3

Priority: Economy and Enterprise
Sub-Priority: Social Enterprise
Impact: Supporting and creating new forms of local business

What we said we would do in 2014/15: -

1. Raise awareness of the Flintshire Social Enterprise Fund.

Progress status	Progress RAG	G	Outcome RAG	G
------------------------	---------------------	----------	--------------------	----------

Progress has been excellent in this quarter with support being provided to a number of enterprises. We provided funds to enable four social enterprises to expand through business growth activity (Penny Smart, DangerPoint, Gladstone Library and KIM Inspire) and further advice and guidance is provided to potentially transformation public services into social enterprise (Flintshire Crèche, Supported Employment, Flintshire Counselling). We have provided support to local social entrepreneurs to establish a social enterprise and will have a gym in Shotton trading as a social enterprise. We have had discussions about Yorkshire-based Nature Spy locating into the area.

The Twitter account for social enterprise was finally activated following initial teething problems relating to compliance with the National Assembly for Wales (Official Languages) Act 2012 but this is now resolved. The account has attracted a large number of followers and was used in the build-up to the second social enterprise conference of 2014 to raise awareness not only of the conference but also of the Flintshire Social Enterprise Fund.

Achievements will be measured through

- Establish or assist 5 social enterprises

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Establish or assist 5 social enterprises	Chief Officer – Social Services	N/A New measure	5 social enterprises	5 social enterprises	4 social enterprises	G	G

Risk to be managed – How we maintain the necessary capacity and investment to support the development of Social Enterprises (links to activity 2).

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood (L)	Impact (I)	Gross Score (LxI)		Likelihood (L)	Impact (I)	Gross Score (LxI)				Likelihood (L)	Impact (I)	Gross Score (LxI)	Target Date
M	M	A	<p>Fixed term post – ends January 2015.</p> <p>Grant pot of more than £30K remains in place and will be publicised to potential businesses.</p>	M	M	A	<p>The project manager will continue to work with partners both internally and externally to ensure that officers of the Council and partner organisations are prepared to deliver on the social enterprise agenda.</p> <p>“Business cases” to assess viability of alternative forms of delivery will be assessed by COT.</p>	Chief Officer – Social Services	↔	L	L	G	Jan 2015

2. Develop effective support for social enterprises

Progress status	Progress RAG	A	Outcome RAG	A
------------------------	---------------------	----------	--------------------	----------

The social enterprise network in Flintshire has grown in both strength and stature. It is independent of Flintshire County Council and local social enterprises have stepped up to the plate to fulfil the various roles in the network. So, the network is chaired by Social Firms Wales and local businesses manage the marketing and promotions of the network, membership and the administration of the meetings.

The project manager has been busy forging a network of social enterprise support across North Wales teaming up with counterparts from the other five local authorities and potential support agencies. This network will jointly progress projects, lobby Welsh government for funds and collectively represent North Wales with all matters social enterprise.

Achievements will be measured through

- Establishing a wider range of community benefit clauses to be used when procuring services
- The number of Social Enterprises which survive and prosper
- Strengthening and consolidating the Social Enterprise Network

Achievement Milestones for strategy and action plans:

- Establishing a wide range of community benefit clauses to be used when procuring services by October 2014. – Achieved.

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Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
The number of Social Enterprises which survive and prosper	Chief Officer – Social Services	New Measure – baseline data not available	N/A – Management Information	N/A – Management Information	Data available March 2015	N/A	N/A

Risk to be managed – Building the skills in the community to develop a social enterprise

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
M	M	A	<p>The project manager is working with a client book of 5 potential social enterprise in order to improve the capacity to operate and trade as a social enterprise.</p> <p>Awareness raising about the support available is being publicised through Twitter and existing social enterprise and community networks.</p> <p>A conference was held for October led by Social Firms Wales and Wales Co-operative. These are Welsh government's contractors for advice, improving capacity and development of social enterprise as well as providing their own private services.</p>	L	L	G	<p>The board and its working groups are planning workshops with internal services, particularly social care and inclusion services. The aim of the workshops is to accelerate skills in order to build the capacity (for the council and partners) within Flintshire to consider social enterprise as a model for delivery.</p>	Chief Officer – Social Services	↓	L	L	G	Nov 2014

3. Develop new Social Enterprise projects to meet the Council's priorities

Progress status	Progress RAG	A	Outcome RAG	A
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Development work is underway to support the transition of public services into social enterprise (Flintshire Crèche, Supported Employment, and Flintshire Counselling) to meet the Council's priorities.

Each of the projects has undertaken a number of preparatory measures (market research, cash flow, project planning and staff engagement) with Flintshire Crèche making considerable progress to becoming independent of Flintshire County Council.

The Chief Officer Team of Flintshire County Council will undertake an assessment of alternative models of delivery for FCC services and social enterprise, mutuals and co-operatives are potential models undertaking assessment.

Achievements will be measured through

- Establishment of further social enterprises from within the Council

Achievement Measure	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Establishment of further social enterprises from within the Council	Chief Officer – Social Services	New Measure – baseline data not available	1 social enterprise	2 social enterprises	Data available March 2015	N/A	N/A

Risk to be managed – Local Social Enterprises need to compete effectively in the market

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
M	M	A	<p>No specific business support programme for social enterprise in place however there is a good provision of general business support in Flintshire.</p> <p>New Chief Officer started in August 2014 with significant experience with delivering models of social enterprise.</p> <p>Conference for social enterprise in Flintshire held in October as part of Flintshire Business Week to promote good practice.</p>	M	M	A	<p>Negotiations to take place with Cadwyn Clwyd to ensure business support for social enterprise in Flintshire and North East Wales is in place.</p>	Chief Officer – Social Services	↔	L	L	G	Jan 2015

APPENDIX 4

Priority: Safe Communities
Sub-Priority: Traffic and Road Management
Impact: Improving road safety

What we said we would do in 2014/15: -

1. Complete implementation of the final phase of our 20mph zones outside schools.

Progress Status	Progress RAG	A	Outcome RAG	G
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Completion of the final phase has commenced with the erection of signs at 36 schools to date. The remaining signs have been procured and will be erected by the contractor during Q3/Q4.

Achievement will be measured through:

- Implementation of 65 schemes of 20mph advisory zones

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Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPSC2M1 - Implement 20 mph advisory zones	Chief Officer Streetscene and Transportation	0 schools in 2013/14	65 schools	90 schools (All Schools)	36 schools	A	G

Risk to be managed – Gaining public and local support for our road safety schemes

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
M	H	R	<p>Consultation Process complete for all three schemes.</p> <p>Follow criteria for implementing road safety schemes around collision cluster sites, safe routes to school and known problem areas in terms of speeding</p> <p>Implement a programme of 20mph zones around schools</p> <p>Assessment of road safety schemes and the need for improvements to street lighting</p> <p>Programme of street lighting improvements and upgrades targeted to known sensitive and problematic areas.</p> <p>Continue to assess and prioritise proposed safety schemes in accordance with criteria to ensure successful Welsh Government bid submissions.</p>	L	M	G	<p>Manage public confidence in terms of expectation and perception of collision cluster sites and problem areas.</p> <p>Alignment of schemes in line with findings of speed limit review.</p>	Chief Officer Streetscene and Transportation	↓	L	M	G	Sept '14

2. Maintain the Council's road infrastructure to improve road safety.			
Progress Status	Progress RAG	G	Outcome RAG
<p>Street lighting and illuminated street furniture plays a major part in improving driver behaviour, pedestrian's visibility distances and promoting a safer community and reducing the fear of and incidence of crime.</p> <p>The provision of modern highway lighting is one of the ways in which Flintshire County Council has demonstrated its commitment to a safer and more attractive community. Flintshire County Council have shown this by installing modern highway lighting which helps in the reduction in the fear of crime and crime therefore increasing night time movement and travel.</p> <p>On-going analysis of lighting schemes to assist in reducing road traffic accidents and incidents.</p> <p>Dimming equipment is being installed during routine maintenance allowing an alternative to switching off or partial switching off in areas of potential conflict.</p>			
<p>We are currently awaiting the latest data on collision cluster sites to enable investigation and action. However all historical data has been investigated and actioned appropriately (hence 100% below) given available funding.</p>			
<p>Achievement will be measured through:</p> <ul style="list-style-type: none"> ▪ The percentage of collisions in 'collision cluster sites' investigated and actioned ▪ Time taken to repair street lamp failures ▪ Time taken to respond to service requests for highway defects 			

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
The percentage of collisions in 'collision cluster sites' investigated and actioned	Chief Officer – Transport and Streetscene	N/A New Measure	100%	100%	100%	G	G
THS/009 - The average number of calendar days taken to repair street lamp failures during the year		3 days	3 days	3 days	4 days	A	G
Time taken to respond to service requests for highway defects		N/A New Measure	1 day	1 day	1 day	G	G

3. Implement Regional Transport Plan road safety schemes.

Progress Status	Progress RAG	A	Outcome RAG	G
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Following a bid to Welsh Government for funding, four safety schemes were approved for implementation as follows :

- 1) A5151 Trelawnyd – junction improvement works
- 2) B5441 Queensferry to Garden City – provide safe facilities for cyclists and pedestrians along the route and achieve a reduction in traffic speeds
- 3) B5125 Ewloe to Hawarden - provide safe facilities for cyclists and pedestrians along the route and achieve a reduction in traffic speeds

All 3 schemes are currently being prepared for tender following completion of scheme design

- 4) High Street Bagillt – implementation of physical traffic calming measures. Formal advertisement of the scheme is underway and the scheme is currently being prepared for tender.

The current outturn in percentage terms is based on an overall percentage for the four schemes combined and the current level of progression of those schemes that in total are programmed to all be completed by February 2015 in accordance with individual scheme programmes. Feedback from the formal consultation and objection consideration has informed the final design of the schemes.

Achievement will be measured through:

- Completion of road safety schemes

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Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPSC2M7 - Implement road safety schemes	Chief Officer – Streetscene and Transportation	100%	100%	100%	60%	A	G

Risks to be managed – Being able to obtain timely decisions of statutory approval for schemes from Welsh Government

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
H	H	R	<p>Follow WG criteria for implementing road safety schemes around collision cluster sites, safe routes to school and known problem areas in terms of speeding.</p> <p>Continue to assess and prioritise proposed safety schemes in accordance with criteria to ensure successful Welsh Government bid submissions. Continually review quality of bid submissions.</p>	M	M	A	Review unsuccessful bids to inform quality of future bid submissions	Chief Officer – Streetscene and Transportation	↑	M	M	A	Jun '14

APPENDIX 5

Priority:	Environment
Sub-Priority:	Transport Infrastructure and Services
Impact:	People being able to access employment, local services and facilities

What we will do in 2014/15: -

1. Use available funding to support Council priorities for accessing employment, health, leisure and education							
Progress Status			Progress RAG	A	Outcome RAG	G	
Broughton to Saltney Cycleway works programmed to start January 2015. Talacre to Ffynnogroew shared use path has now been completed with an official opening taking place on the 02/10/2014.							
Achievement will be measured through:							
<ul style="list-style-type: none"> Completion of funded projects within the Regional Transport Fund 							
Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPE1M1 - Completion of funded projects within the Regional Transport Fund	Chief Officer – Transport & Streetscene	3 projects	3 projects	3 projects	2 projects	A	G

2. Prioritise the Council's road infrastructure for repairs and maintenance and implement network improvement programmes

Progress Status	Progress RAG	A	Outcome RAG	G
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The resurfacing programme which commenced in June 2014 is now 38% complete.

Inspections to identify overrunning street works are current set at 5%. The Street Works register randomly selects a percentage of works which should have been closed. If works overrun then the charges under section 74 of the Traffic Management Act 2004 will be issued. Q1 - 5 issued with £ 1250 being paid, Q2 - 7 issued with £600 being paid but a further £ 3000 currently with the utilities to discuss with their contractors. Therefore the full £ 3000 may not be paid dependent on the findings of the utilities in relation to the overruns. Analysis has shown that the work the team are doing is having a significant impact in that utility companies are not overrunning as much on their projects and therefore there is less disruption to the network.

Inspections of street works while works are being undertaken (category A) are currently set at 12%, a 2% increase from 2013/14. Category A inspections allow the Authority to identify defects while the initial works take place, reducing the need to carry out remedial works in the future.

It is anticipated that the baseline data will have been established at quarter 3 once had two quarters of data have been collected. A target can then be set.

- Achievement will be measured through:**
- Condition of the highway's infrastructure
 - Inspections to identify overrunning streetworks
 - Inspections of street works while works are being undertaken

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
THS/012 - The percentage of principal (A) roads, non-principal (B) roads and non principal (C) roads that are in overall poor condition*	Chief Officer – Transport & Streetscene	4.3%	6%	6%	Annual Outturn	N/A	N/A
Inspections to identify overrunning streetworks		N/A – new measure	Baseline Year	TBC once baseline established	N/A	N/A	N/A
Inspections of street works while works are being undertaken		N/A – new measure	Baseline Year	TBC once baseline established	N/A	N/A	N/A

*Aspirational target set in line with the Welsh Government guidelines for the condition of principal roads and allows resources to be prioritised on non-classified roads.

3. Improve facilities and routes for pedestrians and cyclists							
Progress Status			Progress RAG	G	Outcome RAG	G	
<p>The Local Transport Funded Broughton to Saltney cycle way scheme is currently programmed to start on site January 2015. The works should be completed within 10 to 13 weeks.</p> <p>Feasibility studies on two cycle links – DIP Zone 3 /4, Sandycroft to Airbus will be completed in Q3 for delivery in respect of any potential available Welsh Government funding 2014/2015.</p> <p>The Talacre to Ffynnogroew shared use path has now been completed with an official opening taking place on the 02/10/2014. Three extra cycle/pedestrian counters are to be installed on this link and the existing network.</p> <p>All highways footways have also been inspected in order to develop a footway resurfacing programme which is due to commence in November 2014.</p> <p>Achievement will be measured through:</p> <ul style="list-style-type: none"> Undertake mapping for the Active Travel Bill by March 2015 Increased usage of the County’s cycleways <p>Achievement Milestones for strategy and action plans:</p> <ul style="list-style-type: none"> Undertake mapping for the Active Travel Bill by March 2015 							
Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPE1M7 - Number of users on the cycleway networks evidenced through counter data	Chief Officer – Transport & Streetscene	82,500 users	120,000 users	150,00 users	113,687 users	G	G

4. Seek approval from Welsh Government for the Deeside Infrastructure Business Plan and implement its proposals				
Progress Status	Progress RAG	A	Outcome RAG	G
<p>The site is in two ownerships, Praxis and Pochin Rosemound Development Limited (PRDL). Both landowners are pursuing development on their own holdings via separate planning applications. To this end, the Council has produced a Framework Master Plan document in order to provide consistent guidance to both parties in relation to the key strategic requirements that the Council has for how this site should be brought forward and developed including infrastructure, commercial and residential areas and public spaces. This was approved by the Planning Committee on 4th September 2013.</p> <p>Development Brief for the Praxis land was approved by Committee on 6th November 2013 and outline planning permission for the PRDL land was granted at a Special Committee on 4th April 2014</p> <p>Welsh Government works to begin the river bank strengthening is to start imminently.</p>				
<p>Achievement will be measured through:</p> <ul style="list-style-type: none"> Approval of the Northern Gateway site “masterplan” by April 2014 Scale of development in the site beginning with the commencement of infrastructure works by July 2014 <p>Achievement Milestones for strategy and action plans:</p> <ul style="list-style-type: none"> Approval of the Northern Gateway site “masterplan” by April 2014 Scale of development in the site beginning with the commencement of infrastructure works by July 2014 				

5. Develop proposals for coordinated transport across the region.				
Progress Status	Progress RAG	A	Outcome RAG	G
<p>Taith Board is continuing to meet until at least December 2014 to monitor four key activity areas on behalf of the partnership authorities :</p> <ul style="list-style-type: none"> • Close down of the 13-14 Taith Programme (completed) • Public and Community transport • Development of a Regional Transport Plan • Transforming Transport Project <p>Ministerial Task Force to report in December 2014 on the future of transport delivery for the region. The development of the Regional Transport Plan is being led by Gwynedd.</p>				
<p>Achievement will be measured through:</p> <ul style="list-style-type: none"> ▪ Development of the Regional Transport Plan/Local Transport Plan by March 2015 ▪ Developing proposals to enable the implementation of the Regional Bus Strategy by March 2015 <p>Achievement Milestones for strategy and action plans:</p> <ul style="list-style-type: none"> ▪ Development of the Regional Transport Plan/Local Transport Plan by March 2015 ▪ Developing proposals to enable the implementation of the Regional Bus Strategy by March 2015 				

6. Continuously review the Council's subsidised bus services to improve access to employment, health, leisure and education				
Progress Status	Progress RAG	G	Outcome RAG	G
Currently being reviewed as part of the Business Planning Process.				
Achievement will be measured through:				
<ul style="list-style-type: none"> Scale and take-up of bus passenger numbers 				

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Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
THS/007 - The percentage of adults aged 60 or over who hold a concessionary travel pass	Chief Officer – Transport & Streetscene	76.01% (29,439 over 60 passes in circulation as at 31.03.14)	78%	80%	77.12%	G	G
Number of passengers on Deeside Shuttle		63,500 passengers	64,000 passengers	64,000 passengers	75.662 passengers	G	G

**Total number of concessionary travel passes in circulation as at 30.06.2014 = 31,760 (of which 29,809 are aged 60 or over)
Figures above take into account National Fraud Initiative (NFI) Data Matching Exercise to identify deceased pass holders*

Risk to be managed – Securing funding to ensure our highways infrastructure remains safe and capable of supporting economic growth

Ensuring that the county’s infrastructure is adequate to support economic growth

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Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
H	H	R	Resurfacing programmes within the Highway Asset Management Plan. Improvements funded from various sources including prudential borrowing, and WG funding	M	M	A	Loss of WG PBI funding will have an impact on road condition (Amber) Robust management and targeting of funding through HAMP, active travel and general transport improvements	Chief Officer Streetscene and Transportation	↑	M	M	A	Sept '14

Risk to be managed: Ensuring sustainable transport options remain attractive to users

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)				
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date	
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)		
Page 103	H	H	R	Rural transport project – through extensive consultation with the rural communities in Flintshire, a baseline of evidence has been established and gaps identified in the transport network Subsidised bus service initial review completed and policy in place to determine which bus services should continue to be supported in 2014-2015	L	M	G	Report to be produced by end of November to go to Cadwyn Clwyd Board in December which will outline results and findings of the consultation with the rural communities of Flintshire and make recommendations for potential initiatives and pilot schemes identified to reduce social exclusion and enhance the vitality and sustainability of rural communities, which can form part of the funding bids through Cadwyn Clwyd in 2015/16 Continue to monitor subsidised bus services in terms of the policy – cost per passenger, accessibility, economic regeneration, safety and security, integration with other transport modes and sustainability.	Chief Officer Streetscene and Transportation	↔	L	L	G	2015/16

Risk to be Managed - Transition of TAITH to new model for regional transport including contingency planning and resourcing

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
Page 104	H	R	<p>Key activity areas for regional co-ordination are continuing through a number of 'host' Authorities which have existing expertise to lead them e.g. DBS checks for drivers, passenger information, community transport, concessionary travel</p> <p>Individual duties for administering and managing the new Bus Service Support Grant (BSSG) 2014-2015 for North Wales have been agreed and allocated with Flintshire's Transportation Manager to take over the role of Project Manager for the</p>	M	M	A	<p>Taith Board to continue to meet as a Board until at least December 2014, when the Ministerial Task Force is due to report on future delivery structures for the region.</p> <p>2014-2015 is a transitional year for bus funding in Wales and it is not known what will replace it and what the likely level of funding will be.</p> <p>Streetscene and Transportation restructure will give more opportunity for building in resourcing resilience and contingency planning.</p>	Chief Officer Streetscene and Transportation	↔	M	M	A	Jun '14

			<p>scheme with support from the Chief Engineer Transportation at the Isle of Anglesey acting as technical specialist. Financial management and support in 2014-2015 is provided by Flintshire</p> <p>Each of the Local Authorities is responsible for monitoring its own expenditure in support of transport services under the BSSG scheme.</p>									
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Risk to be managed: Reductions in Welsh Government grants for subsidising services

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
Page 106	H	R	<p>Subsidised bus service initial review completed and policy in place to determine which bus services should continue to be supported in 2014-2015.</p> <p>Continue to monitor subsidised bus services in terms of the policy regarding service performance and determine which services should continue to be supported i.e. cost per passenger, accessibility, economic regeneration, safety and security, integration with other transport modes e.g. rail</p>	M	M	A	<p>Explore alternative funding sources, e.g. Cadwyn Clwyd. RDP Funding will be available from June 2015 as part of a competitive bidding process with match funding required from FCC</p> <p>Non-conventional transports such as Community Transport, Taxibus services, Demand Responsive Transport will be considered and developed as part of the bidding process and business planning process</p>	Chief Officer Streetscene and Transportation	↑	M	M	A	Jun '14

APPENDIX 6

Priority: Environment
Sub-Priority: Carbon Control and Reduction
Impact: Reducing our carbon impact on the natural environment

What we said we would do in 2014/15: -

1. Market and promote carbon reduction measures within the Council, with our partners and with the public to manage and reduce emission levels.

Progress Status	Progress RAG	G	Outcome RAG	G
<p>We drafted a delivery plan with input from the North Wales Energy Advice Centre and Carbon Trust that identified the potential for over £500k in annual savings across schools, and rolled out a schools-specific e-learning training module on energy efficiency through the Moodle system. We trained 11 schools in the use of a real-time electricity monitoring system which, pending final IT fixes, will be used in Q3 and Q4 to run a mini-competition to see which school can reduce electricity use by the greatest percentage.</p> <p>We continue to work with partners through the Local Service Board Carbon Reduction and Adaptation Group to share learning and work together on carbon reduction and climate change adaptation projects. These targets are reported against the Single Integrated Plan Priority 4. We are also working with other local authority and housing association partners through CAN Cymru Housing and other partnerships to maximise the levels of funding for energy efficiency coming into the region.</p>				

2. Challenge the Council's carbon emissions, through our assets, vehicles and people behaviour: -

- Investing in renewable energy schemes
- Investing in a more efficient fleet (vehicles)
- Improving the efficiency of our street lighting; and
- Increasing recycling of the Council's own waste

Progress Status	Progress RAG	G	Outcome RAG	G
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Achievement will be measured through:

- Carbon reduction commitment
- Renewable energy and energy retrofit schemes
- Monitoring the fuel consumption of our fleet
- Carbon emissions from Council street lighting
- Recycling performance

Carbon Reduction Commitment

Flintshire County Councils Carbon Reduction Commitment (CRC) returns showed a modest reduction of 127 tonnes from 19715 tonnes in the year 2012/13 to 19588 in 2013/14, however the 13/14 return was notably affected by a change in the CRC rules which now excludes the carbon offset from generation at our land fill sites, and secondly the energy use at Euticles which could not have been foreseen. Collectively these two issues added approximately 1000 Tonnes to our return.

Energy consumption figures for Q2 compared with Q2 last year, reflect the mild spring and warm summer showing reductions in all fuels as follows:

Electricity (-10%), Gas (-32%), Oil (-64%), LPG (-68%)

Please be advised that the oil and LPG figures may not be wholly accurate due to the seasonal nature of procuring these fuels.

Renewable Energy & Retrofit schemes

The two larger scale solar Photo Voltaic (P.V.) installations at Flint High School and Abermorddu C.P. have been tendered and an installer appointed. Installation work is expected to commence in the next month and should be complete before the calendar year end.

Two other P.V. installs have also been completed at Ysgol Brynford and the new school "Ty Ffynnon" in Shotton.

The combined installed generation rating of the four installations is just 87Kwp.

Lighting refurbishments have been completed at Connah's Quay High School and is ongoing at Trelawnyd C.P. Further lighting works are programmed at St Mary's R.C., Flint, Northop Hall C.P. and Ysgol Y Foel, Cilcain, and should similarly be completed before the calendar year end.

Fleet

All fleet vehicles will be monitored through the Tracking of vehicles to promote better utilisation of the vehicle and limits wasted journeys to further improve the CO2 performance. A new tracking protocol/policy is planned to be submitted for consideration in October 2014.

The adopted fleet review business cases on vehicle procurement and utilisation are now shaping how vehicles across the authority are being specified, procured, and utilised.

During Q1, 44 vehicles have been replaced with newer hire vehicles. These have replaced 5+ year old vehicles, and the table below shows the improved emissions (although not CO emission) of the newer vehicles. This roll-out will continue throughout this year, with the replacement figure already rising to 70 vehicles by end of July 2014.

Age 109
Average emissions standards for passenger cars (in g/km)

Euro Standard	Implementation date*	CO (g/km)	THC (g/km)	NMHC (g/km)	NOx (g/km)	HC=NOx (g/km)	PM (g/km)
Diesel							
Euro I	July 1993	2.72	-	-	-	0.97	0.14
Euro II	January 1997	1.00	-	-	-	0.70	0.08
Euro III	January 2001	0.64	-	-	0.50	0.56	0.05
Euro IV	January 2006	0.50	-	-	0.25	0.30	0.025
Euro V	September 2010	0.500	-	-	0.180	0.230	0.005

Whilst considering alternative fuel options, and pool car availability, all new vehicle requests are challenged by fleet services.

Exploratory discussions have taken place with a number of vehicle manufacturers regarding electric and hybrid vehicle technologies, but as of yet these are not providing suitable alternative solutions to our commercial fleet.

Following the challenge to vehicle utilisation and replacement numbers, Fuel Monitoring will be set by using 2014/15 usage as a baseline for total

number of litres used. This is being captured through a 'Data Warehouse' that will track all vehicle transactional costs throughout the year.' Current consumption levels 14,819.88 litres of unleaded and 612,391.37 litres of diesel.

Lighting
The replacement of old technologies to new lanterns and technologies with high performance optics, electronic control gear etc. This will enable a reduction in energy and carbon consumption.

To routinely replace older conventional control gear with modern electronic gear and white light. This enables the individual to be dimmed whilst providing a large energy saving per unit

Dimming equipment is being installed during routine maintenance allowing an alternative to switching off or partial switching off in areas of potential conflict.

Recycling
The overall recycling performance has improved by 1.5% during the same period last year. We have seen a reduction of waste sent to landfill of 480 tonnes.

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Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
EEFLM1 - Carbon Reduction Commitment - Reduce our carbon footprint through delivery of our Carbon Reduction Strategy (non domestic portfolio)	Chief Officer – Planning & Environment	1.51% (increase in year) 18.53% (cumulative reduction)	21% cumulative reduction	60% cumulative reduction by 2021	Annual return	N/A	N/A
Investment in renewable energy schemes		£300k	£100k	TBC subject to budget setting	100k	G	G
Monitoring the fuel consumption of our fleet (litres)	Chief Officer – Transport & Streetscene	N/A New Measure	Baseline Year	TBC once baseline established	14,819.88 litres of unleaded 612,391.37 litres of diesel	N/A	N/A
Reduction in carbon emissions from Council street lighting through installing improved and energy efficient street lighting, signs and bollards.		1.8%	1.75% per annum	2.5% per annum	1.5%	A	G
WMT/009b - The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio wastes that are composted or treated biologically in another way.		55.07%	57%	58%	58.5%	G	G

Risks to be managed - Ensuring that recycling and energy efficiency programmes are supported by the public and employees

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
H	H	R	<p>R1. Promote and raise awareness of the benefits of recycling with the public</p> <p>R2. Increase the level, efficiency and ease of collection systems for the public</p> <p>F2. Currently working through a programme of fitting Tracker Systems to all Fleet vehicles across the authority.</p> <p>F3. Drivers Handbook Extract on Economic</p>	L	M	G	<p>R1. Key action campaigns to improve quality and quantity of materials through collections.</p> <p>Increased awareness workshops in schools.</p> <p>Target Trade premises not currently recycling.</p> <p>R.2 specific material campaigns to target materials with low capture rates and improve the quality of the materials.</p> <p>F2 Tracking of vehicles</p>	<p>Chief Officer Environment and Planning</p> <p>Chief Officer Streetscene and Transportation</p>	↔	L	L	G	2018/19

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
			<p>Driving including explanation of Fuel Consumption provided to workforce. 181 Trackers are now fitted to Fleet vehicles.</p> <p>F4. Transportation and Logistics operations currently being reviewed. The results will shape how vehicles across the authority will be specified, procured, and utilized. Whilst considering alternative fuel options, and pool cars availability.</p> <p>E1. Interaction and engagement with staff and energy champions to</p>				<p>to promote better utilisation and limit wasted journeys to further improve CO2 performance. We are continuing to fit trackers to new vehicles that replace older vehicles. We are currently consulting on a Vehicle Management System Policy (which is an expansion on the originally perceived Vehicle Tracking Policy) which is weighted towards driving efficiencies out of operations and fleet ownership.</p>						

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
			<p>promote and raise awareness of energy conservation initiatives.</p> <p>F3 Revised Fleet Drivers Handbook has been distributed to all drivers. In-House training programme is nearing completion for all drivers of LGV's as part of the Driver CPC (Certificate of Professional competence) training. Driver CPC training has been completed by the deadline of 19th September 2014 for HGV drivers Modules for the training include SaFED. (Safe and Fuel Efficient Driving)</p>				<p>F4. Transportation and Logistics operations currently being reviewed. The results will shape how vehicles across the authority will be specified, procured, and utilized. Whilst considering alternative fuel options, and pool cars availability, All new vehicle requests are challenged by fleet services.</p>						

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
			techniques, thereby reducing fuel consumption and carbon emissions. All new starters receive driver Training E1 Continue to promote energy awareness programmes and the positive contribution low cost no cost action can have on the council's energy costs.										

3. Encourage public utilisation of recycling facilities and services

Progress Status	Progress RAG	A	Outcome RAG	G
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Reported recycling figures have increased in the first 6 months of this year when compared to 2013/14 with the current rate at 58.5 %. Landfill waste is also down on this time last year by 480 tonnes. With 40.1% of municipal waste currently being sent to landfill (13/14 outturn 41.57%)

Recycling rates have increased at the Council's HWRC's from 58% to 62% for Quarters 1 and 2. This has been achieved partly through the introduction of a ban on vans using six of the eight sites which allows those sites where vans can be received to engage with the public to facilitate and encourage recycling of the waste

The Recycling Team have attended a number of local events during the summer in order to promote the service and provide containers to residents if they require them. The team have also carried out door knocking campaigns in areas of low participation specifically around the collection of food waste.

Achievement will be measured through:

- Improved recycling performance

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
WMT/011 - The percentage of local authority municipal waste received at all local authority household waste amenity sites that is prepared for reuse, recycled or of source segregated bio waste that is composted or treated biologically in another way.	Chief Officer – Transport & Streetscene	54.47%	67%	75%	62%	A	A

Risk to be managed - Securing sufficient funding for renewable energy schemes

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(Lxl)		(L)	(I)	(Lxl)				(L)	(I)	(Lxl)	
H	H	R	Continue to invest in Renewable energy systems that are eligible for the Governments Feed In tariff and Renewable Heat incentive payments, though the significant reduction in the renewable Energy Budget (£300k down to £100K) will have a negative impact. Explore options for much larger renewable schemes	L	M	G	Work with APSE and other suitable partners to ultimately develop large scale energy schemes, that will make a significant contribution to the County's Energy needs	Chief Officer, Planning and Environment & Chief Officer Streetscene & Transportation	↓	L	M	G	Sep 2014

Risk to be managed - Securing sufficient funding to maintain the Council's recycling service.

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(Lxl)		(L)	(I)	(Lxl)				(L)	(I)	(Lxl)	
H	H	R	Continue to provide a regular high quality collection service to maintain/increase public participation. Continue to operate the recycling bulking facility to ensure high quality recycling to capture high end returns of income.	M	M	A	Investigate areas of good practice in other LA's to help increase participation by residents and increase income potential. Improve standards of meet and greet at Household Recycling Centre to divert recyclable waste from landfill.	Chief Officer, Planning and Environment & Chief Officer Streetscene & Transportation	↓	L	L	G	2018/19

Risks to be managed - Securing sufficient funding for further street lighting improvement programmes.

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	Target Date
(L)	(I)	(Lxl)		(L)	(I)	(Lxl)				(L)	(I)	(Lxl)	
H	H	R	<p>Continue to invest in energy saving schemes. Currently Flintshire have installed 350 new lanterns including over 300 dimming units and over 500 new trimming photocells.</p> <p>Investigation into part night switching in 2 locations which will reduce carbon and energy usage whilst supporting extra benefits such as dark nights at sky. Both areas conflict with the current policy so are unable to be installed.</p> <p>On going replacement of old</p>	L	M	G	<p>Further Investigation into part night switching in areas of approved and evaluated locations which will reduce carbon and energy usage whilst supporting extra benefits such as dark nights at sky.</p> <p>Replace old photocells with new trimming photocells which switch on and off earlier and reduce the hours of</p>	<p>Chief Officer, Planning and Environment & Chief Officer Streetscene & Transportation</p>	↓	L	L	G	Apr 2015

		<p>sign and bollard technologies (to LED). Within Q1 Flintshire have replaced 27 units.</p> <p>Continue to Dim lighting units by 30% to reduce the level of energy and illumination output for a period of time during dark hours (2200hrs – 0600hrs).</p> <p>Continue to Replace old signs and bollards to LED which reduce operational visits to units and to reduce the level of energy usage</p>		<p>operation by 20 hours per unit per year.</p>					
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4. Encourage residents and employees to use more sustainable forms of transport.

Progress Status	Progress RAG	G	Outcome RAG	G
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The Local Transport Funded Broughton to Saltney cycle way scheme is currently programmed to start on site January 2015. The works should be completed within 10 to 13 weeks. Feasibility studies on two cycle links – DIP Zone 3 /4, Sandycroft to Airbus will be completed in Q3 for delivery in respect of any potential available Welsh Government funding 2014/2015. The Talacre to Ffynnogroew shared use path has now been completed with an official opening taking place on the 2/10/2014. The installation of 3 extra cycle/pedestrian counters to be installed on this link and existing network.

We are currently developing a measure in relation to the use of buses which will establish cost per passenger.

Achievement will be measured through:

- Increased use of cycleways

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
IPE1M7 - Number of users on the cycleway networks evidenced through counter data	Chief Officer – Transport & Streetscene	82,500 users	120,000 users	150,000 users	Q2 = 113,687 users	G	G

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY 3 DECEMBER 2014**

REPORT BY: **ENVIRONMENT OVERVIEW & SCRUTINY FACILITATOR**

SUBJECT: **FORWARD WORK PROGRAMME**

1.00 **PURPOSE OF REPORT**

1.01 To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.

2.00 **BACKGROUND**

2.01 Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council, or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Strategic Assessment of Risks & Challenges.

2.02 In identifying topics for future consideration, it is useful or a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:

1. Will the review contribute to the Council's priorities and/or objectives?
2. Are there issues of weak or poor performance?
3. How, where and why were the issues identified?
4. Do local communities think the issues are important and is there any evidence of this? Is there evidence of public dissatisfaction?
5. Is there new Government guidance or legislation?
6. Have inspections been carried out?
7. Is this area already the subject of an ongoing review?

3.00 **CONSIDERATIONS**

3.01 Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work Programme of the Committees of which they are members. By reviewing and prioritising the forward work programme Members are able to ensure it is member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

4.00 RECOMMENDATIONS

4.01 That the Committee considers the draft Forward Work Programme attached as Appendix 1 and approve/amend as necessary.

5.00 FINANCIAL IMPLICATIONS

None as a result of this report.

6.00 ANTI POVERTY IMPACT

None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

None as a result of this report.

8.00 EQUALITIES IMPACT

None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

None as a result of this report.

10.00 CONSULTATION REQUIRED

N/A

11.00 CONSULTATION UNDERTAKEN

Publication of this report constitutes consultation.

12.00 APPENDICES

Appendix 1 – Forward Work Programme

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None.

Contact Officer: Margaret Parry-Jones
Telephone: 01352 702427
Email: margaret.parry-jones@Flintshire.gov.uk

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Draft Forward Work Programme

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
Wednesday 14 January 2015 10.00 a.m.	Streetscene next steps	To review the Streetscene standards (including drain cleaning policy & weeding policy, cycle path maintenance, fly tipping, recycling e.g. tetrapak, etc)	Policy Review	Chief Officer Streetscene & Transportation	
Jan – Budget Scrutiny (special meeting)					
Site Visit HRC early 2015					
Wednesday 11 February 2015 10.00 a.m.	Street Furniture	To review the Street Furniture Policy	Policy Review	Chief Officer Streetscene & Transportation	
	Communities First Update	To receive an update on the work Communities First	Progress Monitoring		
Thursday 19 March 2015 10.00 a.m.	2014/15 Q3 Improvement Plan Monitoring update	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring	Facilitator	
	Dangerous roads			Chief Officer Streetscene & Transportation	

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
24 March	Invitation to Housing O & S Committee	Viable and Vibrant Communities			
Thursday 23 April 2015 10.00 a.m.	Transportation/Bus Services update				
Thursday 4 June 2015 10.00 a.m.	2014/15 Year End reporting and Data Submission	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring	Facilitator	
	Improvement Plan Monitoring & COT Performance Reports	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring	Facilitator	

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ITEMS TO BE SCHEDULED as agreed by Committee

Item	Purpose of Report/Session	Responsible / Contact Officer
Agriculture	How Flintshire support the sustainability of farming in the County.	Chief Officer
Update on Flood Alleviation Scheme	Request from Cllr Nancy Matthews	Chief Officer Planning & Environment

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Item	Purpose of Report/Session	Responsible / Contact Officer
Pilot Resident Parking Scheme	Update report on completion of pilot	Chief Officer Streetscene & Transportation
Renewable energy	Request from Cllr Paul Shotton	
Blue Badge Scheme	Clarification on the Blue Badge Scheme	Chief Officer Streetscene & Transportation
Social Enterprises	Request from Cllr Carolyn Thomas	To be confirmed

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Joint meeting or invitation to attend Housing:- **Viable and Vibrant Communities (tbc)**

Community Asset Transfer – Member Workshop to be arranged

REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
Quarterly/ Half Yearly	Improvement Plan Monitoring and Chief Officer Performance Reports	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Chief Officers
Quarterly	North Wales Residual Waste Treatment Project & sub regional food waste project	To receive and consider further details on the progress of the project.	To be confirmed

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Month	Item	Purpose of Report	Responsible / Contact Officer
	Deeside Enterprise Zone	Update within COT reports	Chief Officer